



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



DIVISION MEMORANDUM
 No. 237, S. 2019

March 23, 2019

**PHILIPPINE STATISTICS AUTHORITY (PSA) ORIENTATION ON
 BATCH REQUEST ENTRY SYSTEM or BREQs**

**TO: ASDS
 CHIEFS, CID and SGOD
 PUBLIC SCHOOLS DISTRICT SUPERVISORS (PSDS)
 PUBLIC ELEMENTARY SCHOOL HEADS
 PUBLIC JUNIOR/SHS SCHOOL HEADS**

1. This has reference to the enclosed reply of Regional Director (RD) Ruben D. Abaro, Jr., OIC-RD of the PSA-ROXI, to our letter request for a Batch Request Entry System (BREQs) in our Division.
2. The PSA will be conducting an Orientation on the Importance and Requirements of Civil Registration for Designated School PSA Coordinators on Tuesday, March 26, 2019, 9:00 – 10:00 in the morning, at the Division Conference Hall. Coordinators shall be designated by the School Heads. In cases where the School Head is the Coordinator, the signatory of the Designation Order shall be the Administrative V – Admin, Mr. Francis Jude D. Alcomendras.
3. The BREQs activity (or the processing of applications) will follow after the orientation. Please be informed that only the applications from the schools and grade levels indicated below shall be accommodated. Applications from these schools shall be made through the School Designated-PSA Coordinators who will bring with them the following documents:

GRADE LEVEL	SCHOOLS	NO. OF STUDENTS	DOCUMENTS NEEDED
Grade 12	SHS in DIGOS CITY	4	1) Filled up Application Forms 2) Authorization Letter/s 3) Valid Gov't Issued IDs of the parents 4) Duly signed Designation Order of the School PSA Coordinator 5) Payment (P155.00 each)
	KAPATAGAN NATIONAL HS	1	
Grade 10	SOONG NHS	4	
	GOMA NHS	1	
	KAPATAGAN NHS	44	
All levels	APOLANDIA ES	33	
	ISAAC ABALAYAN ES	23	

4. No parent shall be entertained in the venue. Schools not in the list above shall be advised to wait for their schedule which will be discussed during the orientation.
5. Meals and snacks shall be BYOB, while transportation expenses shall be charged to School MOOE funds.
6. For immediate and wide dissemination. Please be guided accordingly.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
 31307
DATE: 22 MAR 2019 **TIME: 3:06**
 BY:

WINNIE E. BATOON, EdD.

Officer-In-Charge
 Office of the Schools Division Superintendent
For and in the absence of the
 Schools Division Superintendent

Winnie E. Batoon
 3/23/19
SOLLIE B. OLIVER, LLB
 Chief ES-SGOD
 PSA ac Orientation

Encl: As stated
 To be indicated in the Perpetual Index under the following subject: SGOD HRD
 CUY: March 23, 2019 : PSA Orientation on Batch Request Entry System (BREQs)