



Office of the City Schools  
Division Superintendent

Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF DIGOS CITY  
Digos City



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March 27, 2019

**DIVISION MEMORANDUM**  
No. 248, series of 2019

**CONDUCT OF ON-SITE INSPECTION TO PRIVATE SCHOOLS BY THE  
SCHOOL MANAGEMENT MONITORING AND EVALUATION (SMM&E) PERSONNEL,  
EDUCATION PROGRAM SUPERVISORS AND PUBLIC SCHOOLS DISTRICT  
SUPERVISORS**

TO: Chief Education Supervisors (CID & SGOD)  
Education Program Supervisors Concerned  
Public Schools District Supervisors Concerned  
Senior Education Program Specialist – SMM&E  
Education Program Specialist II – SMM&E

1. DepEd Order No. 88, series of 2010 entitled “2010 Revised Manual of Regulations for Private Schools in Basic Education”, Section 30 “Requirements for Issuance of Permit”, 30.6 provides that *A thorough inspection of the school shall be conducted by a supervisor to determine compliance with the requirements, both in the authorized (if any) and new grade/year level. He/she shall submit a detailed and comprehensive report stating his findings.*
2. In view of this, for 2019, the Education Program Supervisors concerned, Public Schools District Supervisors concerned, and the School Management Monitoring and Evaluation (SMM&E) personnel are hereby directed to conduct on-site inspection to private schools for their application of permits and government recognition from March 2019 to December 2019.
3. Travel and other incidental expenses are chargeable to local funds subject to the usual accounting and auditing rules and regulations.
4. For information and compliance with by all concerned.

fn: *[Signature]* 3/27/19  
WINNIE E. BATOON, EdD

Officer-In-Charge  
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

31565  
DATE: 27 MAR 2019 TIME: 11:58  
BY: *[Signature]*

Encls: As stated  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:

GOVERNANCE PRIVATE SCHOOL ON-SITE INSPECTION

ROM: Conduct of On-Site Inspection to Private Schools by the SMM&E Personnel, EPS and PSDSs  
27 March, 2019