



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



April 15, 2019

DIVISION MEMORANDUM
No. 285, s. 2019

**SUBMISSION OF SOFT COPY OF THE SCHOOL REPORT CARD (SRC) AND
NARRATIVE REPORT ON THE DISSEMINATION OF THE
YEAR END SRC TO STAKEHOLDERS**

TO: Chiefs- CID and SGOD

All Public Schools District Supervisors

All Elementary and Secondary School Heads

All Other Concerned Personnel


1. In reference to what has been agreed during the 2-Day Deepening of the Enhanced School Improvement Plan (SIP) last November 20-21, 2018 at Nakayama Function Hall (Day 1) and CAP Auditorium (Day 2), the SBM Division Coordinator shall no longer be asking for hard copies of the School Report Card (SRC), instead schools shall submit soft copy of the SRC and hard copy of the narrative report on the dissemination of the SRC to the stakeholders.
2. School heads are hereby directed to upload the School Report Card covering November 2018 to April 2019 in the 2019 folder of their respective school thru the link bit.ly/src_digos not later than May 15, 2019. Hard copy of the Narrative Report on the dissemination of the SRC to stakeholders with attached MOVs like captioned photo documentation or other forms shall be submitted to the Division Office also not later than May 15, 2019.
3. Hard copies of the SRC shall be placed in the School SBM Corner as evidence in support to the school's SBM Level of Practice, and shall be used in advocating and communicating the school situation, context and performance to stakeholders thus SRC shall be disseminated/distributed to them thereby encouraging strengthened community involvement toward school improvement.
4. The preparation and dissemination of School Report Card form part of SBM implementation particularly on the component program *Performance Ko, I-report Ko* as reflected in the DBEDP.
5. For information, guidance and compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
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DATE: 15 APR 2019 TIME: 4:12

BY: f


WINNIE E. BATOON, EdD, CESE
Officer In-Charge
Office of the Schools Division Superintendent

EAH: Submission of Soft Copy of the School Report Card (SRC) and Narrative Report on the Dissemination of the Year End SRC to Stakeholders
15 April 2019