



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City




DIVISION MEMORANDUM
No. 346, s.2019

May 8, 2019

2nd MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2019

To: ASDS
Division Chiefs
Public Schools District Supervisors
Education Program Supervisors
Senior Education Program Specialists
Education Program Specialists II
Heads of Sections (AO-V, AO-IV-HR, Cashier, Budget Officer, Accountant, Property Officer and Records Officer)
ITO
Legal Officer
Education Program Supervisor-SGOD
Planning Officer
Education Program Specialists II
PDO II-DRRM
PDO I-YFP
Division Engineer
Health & Nutrition-Head
Elementary & Secondary/SHS School Heads including the SICs/OICs of Extension and Annexes Classes

1. To address the different concerns and issues of this division, this office will conduct a 2nd Management Committee (MANCOM) Meeting for 2019 on May 16, 2019 (Thursday).
2. The venue and registration fee shall be announced in a subsequent memorandum. The conference proper will start at 8:00 AM.
3. The registration fee per participant shall be chargeable against Division/School MOOE while the travel expenses shall be chargeable against local funds subject to the usual accounting and auditing rules and regulations.
4. Wide and immediate dissemination of this Memorandum is earnestly desired.


WINNIE E. BATOON, EdD
Officer in Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

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BY: 

ronald dedace: May 8, 2019 2nd MANCOM for 2019