



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City





DIVISION MEMORANDUM
No. 455, s. 2019


June 28, 2019

**SUBMISSION OF SCHOOL FORM 7 (School Personnel Assignment
List and Basic Profile) FOR SY 2019-2020**

To: Public Schools District Supervisors
Public Elementary and Secondary School Heads

1. In line with DepEd Memorandum DM-PHRODFO-2019 dated June 18, 2019 re: "Submission of Master Teachers Teaching Load Matrix), Kindly submit the electronic copy of the School Form 7 (School Personnel Assignment List and Basic Profile) for SY 2019-2020 through e-mail address airon.alejandro@deped.gov.ph on or before June 3, 2019.
2. For strict compliance


DR. WINNIE E. BATOON, CESE 
Officer-In-Charge
Office of the Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED
36144
DATE: 28 JUN 2019 TIME: 10:50
BY: 

Encls: List Enclosures

References:

To be indicated in the Perpetual Index under the following subjects:
Planning Section, Communication, Reports

SUBMISSION OF SCHOOL FORM 7
28 JUNE 2019

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☎ (082) 553-8396 | (082) 553-8376 🌐 www.depeddigoscity.org ✉ digos.city@deped.gov.ph



Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
 Office of the Undersecretary

MEMORANDUM
 DM-PHRODFO-2019-00510

TO: All Schools Division Superintendents

FROM: *J.R.M.*
 JESUS L.R. MATEO
 Undersecretary

SUBJECT: *Submission of Master Teachers Teaching Load Matrix*

DATE: 18 June 2019

DepEd Schools Division of Digos City
 RECORDS SECTION



RECEIVED 36144

DATE: 27 JUN 2019 TIME: 11:50

BY: *J.R.M.*

In view of the ongoing study on teacher workload, all Schools Division Superintendents are directed to accomplish and submit the attached template on teaching load of Master Teachers. Data shall be taken from School Form 7 or School Personnel Assignment List and Basic Profile for SY 2019-2020. Kindly submit to the Planning Service - Office of the Director through e-mail address ps.od@deped.gov.ph on or before ~~(30 June 2019)~~ **10 July 2019** *J.R.M.*

Electronic copy of the template, with the filename convention "SDO_Region_MT Summary Report" shall be sent to the official e-mail address of the Division Planning Officer.

For inquiries, please contact the Planning Service - Office of the Director at telephone number (02) 687-2744.

For strict compliance.