



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 508, s. 2019

July 11, 2019

**TRAINING-WORSHOP ON VISUAL GRAPHIC DESIGNING USING
PHOTOSHOP APPLICATION**

To: Public Schools District Supervisors
School Heads
Division IT Officer
School ICT Coordinators

1. As part of our efforts to capacitate our ICT coordinators with the necessary skills to integrate ICT in teaching and governance, the ICT unit of this office will conduct Training-Workshop on Visual Graphics Designing using basic Photoshop application for all School ICT Coordinators on **July 19-20, 2019**, 8:00 AM - 5:00 PM at Ramon Magsaysay Central Elementary School.
2. This training-workshop aims to equip ICT coordinators with knowledge and skills on creating visual graphic materials which can be used for classroom instructions and others.
3. Mr. Jaymark M. Alocelja, (ICT coordinator, Marawer ES) and Jimmy Laranjo (ICT coordinator, RMCES) are requested to manage and facilitate this training.
4. Participants are requested to bring their own laptops, extension cords and pocket WiFi.
5. No meals will be provided by this office. However, meals, transportation and other expenses of all participants are chargeable against their local funds subject to the usual accounting and auditing rules and regulations.
6. Participants are entitled to Service Credits or COC on days of trainings that falls on Holidays, Saturdays and Sundays.
7. For information and immediate dissemination to all concerned personnel.

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WINNIE E. BATOON, Ed.D
Assistant Schools Division Superintendent
Officer- In-Charge
Office of the Schools Division Superintendent

Encls: DepEd Memo dated June 26, 2019

References:

To be indicated in the Perpetual Index under the following subjects:
ICT

DepEd Schools Division of Digos City
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