Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
Digos City

REQUEST FOR QUOTATION

19-08-062
RFQ No.
September 3, 2019
Date

Company Name : _____
Address : _____
Contact No. : _____
TIN No. : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

MELANIE P. ESTACIO, Ph.D
BAC CHAIRMAN

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF P.O.
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

   REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

   a) Mayor's/Business Permit
   b) PhilGEPS Registration
   c) Income/Business Tax Return
   d) Omnibus Sworn Statement (ORIGINAL)

   NOTE: For CY 2019, bidders shall submit these documents to DepEd Digos City Division only ONCE.
6. **Approved Budget: Php 200,000.00**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Desktop PC	sets	8		
	Specifications:				
	Processor: Intel Core i3 or i5 7th/8th Generation				
	Memory: 4 GB				
	Drive: 1 TB HDD & DVD Optical Drive				
	Monitor: 18.5" LED Monitor				
	WIFI: USB WiFi Adaptor or WLAN card				
	with mouse and keyboard				
	with Uninterrupted Power Supply (UPS)				
	1 Year Warranty on Parts & Services				
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

_____

9-3-2019
Date

_____
Company Name

_____
Telephone/Cellphone Number

_____
Printed Name/Signature of Authorized Representative

Date: _____

Scanned by CamScanner