



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1000, s. 2019

November 5, 2019


DESIGNATION ORDER AS ACTING DIVISION MAPEH COORDINATOR

To: **JESSICA G. LUCERO**
Public Schools District Supervisor

1. In the exigency of the service and in view of the retirement of Mrs. Eppie Grace E. Presto, this Office hereby designates you as the Acting Division MAPEH Coordinator.
2. As such, and in addition to your inherent duties and responsibilities as Public Schools District Supervisor, you are to fulfill all attaching and intervening responsibilities as Acting Division MAPEH Coordinator, to wit:
 - a. Coordinate with Mrs. Eppie Grace Presto, newly-retired Division MAPEH Coordinator, for any priority tasks concerning the said learning area especially the preparation of Quarterly Assessment Materials and Learning Resources for Project Barug Digos;
 - b. Receive from Mrs. Presto all necessary documents/files which concern MAPEH;
 - c. Take the initiative of ensuring that activities stipulated in the Five-Year Plan/Annual Implementation Plan for MAPEH are done effectively and efficiently;
 - d. Represent the Division to any MAPEH concern at the Regional and National levels, as well as in the Local Government Unit and other partner agencies;
 - e. Prepare necessary correspondences; and
 - f. Do other related tasks.
3. This designation does not carry with it any additional remuneration nor priority for promotion and subject to recall when deemed necessary.
4. This designation shall take effect immediately and be valid until a new Education Program Supervisor for MAPEH shall have been appointed.
5. For compliance.


CRISTY C. EPE, CESE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
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DATE: NOV 12 2019 TIME: 11:04
BY: 

Encls: none
References: DEDP
To be indicated in the Perpetual Index under the following subjects:
CURRICULUM MAPEH DESIGNATION ORDER
BSD: DESIGNATION ORDER AS ACTING DIVISION MAPEH COORDINATOR
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