



Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF DIGOS  
CITY



DIVISION MEMORANDUM  
No. 1034, S. 2019

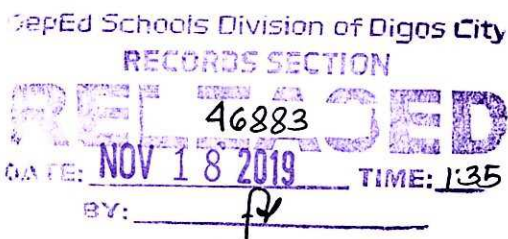
November 18, 2019

**FOLLOW-UP MEETING ON PAKIGHINABI TASKING**

**TO: CID AND SGOD CHIEFS  
PUBLIC SCHOOLS DISTRICT SUPERVISORS  
EDUCATION PROGRAM SUPERVISORS  
LEGAL OFFICER  
ICTO  
SECTION/UNIT HEADS (ADMIN, ACCOUNTING, BUDGET, SUPPLY, RECORDS, HR,  
CASHIER)  
SENIOR PROGRAM EDUCATION SPECIALISTS (SMN, RESEARCH AND HRD)  
PLANNING OFFICER  
EDUCATION PROGRAM SPECIALIST II – SMM&E  
PDOs (DRRM AND YOUTH)  
HEALTH UNIT- HEAD**

1. As agreed in the previous meeting, this Office announces the conduct of a follow-up meeting on the PAKIGHINABI TASKING tomorrow afternoon, November 19, 2019 @ 1pm. The venue will be announced later.
2. The meeting aims to:
  - a) achieve a more definitive assignment of tasks and flow of activities through the presentation of roles and responsibilities by the point persons of the assigned groups, and
  - b) clarify issues particularly in the conduct of the technical assistance to be undertaken by the Regional PAKIGHINABI Team.
3. Bring your own snacks.
4. For immediate dissemination and compliance.

**CRISTY C. EPE, CESE**  
Schools Division Superintendent



For and in the absence of the SDS:

**SOLLIE B. OLIVER, JD, MATE**  
Chief ES, SGOD

Encl: As stated

References: none

To be indicated in the Perpetual Index under the following subjects: SGOD HRD MEETING  
CUY-HRD-SGOD: November 18, 2019: Follow-up Meeting on the PAKIGHINABI Tasking