



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



November 19, 2019

DIVISION MEMORANDUM  
No. 1043, s. 2019

**PREWORK FOR THE UPCOMING DIVISION RESEARCH FORUM**

To: BEVERLY S. DAUGDAUG, EdD – Chief ES, CID  
SOLLIE B. OLIVER, JD, MATE – Chief ES, SGOD  
FRANCIS JUDE D. ALCOMENDRAS, JD – AO V  
ATTY. GLEIN MARK L. BODIONGAN – Attorney III  
Public Schools District Supervisors  
Education Program Supervisors  
Senior Education Program Specialists  
Division Planning Officer  
OIC – Health and Nutrition Unit  
Budget and Finance Representative  
Education Program Specialist for ALS

1. In preparation for the Division Research Forum, a pre-work has been scheduled on November 26, 2019, 8:00 AM at Hotel de Crisbelle, Digos City.
2. The purpose of the activity is to set the research agenda of the functional divisions for CY 2020 and to ensure the alignment of the identified agenda to the fulfillment of the Division's 2022 vision.
3. Participants are requested to visit the site <http://bit.ly/depeddigoscity-manuscripts> for the copy of completed researches in the Division. These shall be used as materials for the activity.
4. Travel and incidental expenses incurred in participation to this activity shall be charged against local funds while meals and snacks shall be charged against HRTD funds.
5. For your information and strict compliance.

**CRISTY C. EPE, CESE** /  
Schools Division Superintendent  
*For and in the absence of the*  
*Schools Division Superintendent*

*James B. Oliver*  
SOLLIE B. OLIVER,  
Chief ES-SGOD  
oc

Encls:  
References: DepEd Order No. 16, s. 2017

To be indicated in the Perpetual Index under the following subjects:  
DIVISION RESEARCH AGENDA

xsf: prework for the upcoming division research forum  
19 November 2019

Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002 ☎ 553-8396/553-8376/553-9170/553-8375  
553-8396/553-8376 🌐 [www.depeddigoscity.org](http://www.depeddigoscity.org) ✉ digos.city@depd.gov.ph

