



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 1095, s. 2019

November 26, 2019

**ATTENDANCE TO 2<sup>ND</sup> REGIONAL ICT SUMMIT 2019 USING DCP AS A TOOL  
TOWARDS DIGITAL EDUCATION**

To: **PUBLIC SCHOOLS DISTRICT SUPERVISORS**  
**SCHOOL HEADS**

1. Attached is the regional memoranda dated November 8, 2019 and November 18, 2019 about the 2<sup>nd</sup> Regional DepEd ICT Summit 2019 using DCP as a Tool towards Digital Education, inviting participants from the Schools Divisions to showcase their Robotics Projects, ICT Innovations for Teaching and Learning, and ICT Innovations for Governance which will be held on December 9-11, 2019, venue to be announced later.
2. The following students, teachers and personnel are directed to participate the said event to showcase their projects and innovations, to wit:

*Robotics Presenter*

Christian James Loriana – DiCNHS Student  
Rhea Ticong - DiCNHS Student  
Kim G. de la Cruz – Teacher-Coach, DiCNHS

*ICT for Governance Presenter*

Jaymark Alocelja – ICT Coordinator, Marawer ES  
Demosthenes Cajos – ICT Coordinator, Digos City CES  
Niño Dabalos – ICT Coordinator, Aplaya ES

*ICT for Teaching and Learning Presenter*

Cyril Español – ICT Teacher, Digos City SHS  
Melvy Espanol – Teacher, Digos City SHS  
Cliffon Dinoy - Teacher, Digos City SHS

*Program Supervisors and IT Officer*

Luzminda B. Jasmin – Science  
Neil Boncayao – Technology and Livelihood Education  
Stephen R. Pascual – IT Officer

3. Travel and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations. Other details are in the enclosure.
4. For your information and compliance.

**CRISTY C. EPE, CESE**

Schools Division Superintendent  
DepEd Schools Division of Digos City

RECORDS SECTION

**RELEASED** 47389

DATE: **NOV 28 2019** TIME: 12:01 PM

BY:

Encls: List Enclosures  
References: DeEd Regional Memo  
To be indicated in the Perpetual Index under the following subjects:  
ICT



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 Davao City



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DepEd Schools Division Office - Digos  
**RECORDS SECTION**

**MEMORANDUM**

To : All Schools Division Superintendents

Subject: **ADDENDUM TO THE 2ND REGIONAL DEPED  
 ICT SUMMIT 2019 USING DCP AS A TOOL  
 TOWARDS DIGITAL EDUCATION**

Date : November 18, 2019

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 DATE: NOV 22 2019 TIME: 3:06 PM  
 BY: [Signature]

Relative to Unnumbered Memorandum dated November 9, 2019, re: 2<sup>nd</sup> Regional DepEd ICT Summit 2019 using DCP as a Tool towards Digital Education, this Office hereby advice to include the Division Science Supervisors and Selected Teaching and Learning Presenters (three pax per division) as participants in the said summit to present ICT Innovations for Teaching and Learning Category.

Immediate dissemination of this memorandum is desired.

*[Signature]*  
**EVELYN R. FETALVERO, CESO V**  
 Assistant Regional Director  
 Officer-In-Charge  
 Office of the Regional Director

ORD/ICT2/pch

DEPARTMENT OF EDUCATION ROXI  
 RECORDS SECTION  
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*Empowerment Adaptability Goal-oriented Leadership Excellence*

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Document Number : ROXI-114  
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## MEMORANDUM

To : Schools Division Superintendents  
 Division Science & TLE Education Program Supervisors  
 Division Information Technology Officer

Subject: 2ND REGIONAL DEPED ICT SUMMIT 2019  
 USING DCP AS A TOOL TOWARDS  
 DIGITAL EDUCATION

Date : November 8, 2019

1. The Department of Education Region XI through the Information Communication Technology Unit (ICTU) will conduct the **2ND REGIONAL DEPED ICT SUMMIT 2019 USING DCP AS A TOOL TOWARDS DIGITAL EDUCATION** with the theme **"OUR INVESTMENT IN ICT EDUCATION TODAY, WILL BE THE DIGITAL EDUCATION TOMORROW"** on December 9-11, 2019, venue to be announced later.

2. The Regional Summit aims to:

- a. Update ICT practitioners in DepEd Region XI on emerging technologies;
- b. start the culture of sharing and collaborating of ICT in Teaching and Learning and Governance;
- c. provide a forum to update everyone on current ICT projects and implementations in DepEd as well as future plans; and
- d. recognize ICT Best Projects and Implementers.

3. Participants to this Regional ICT Summit are the following:

- Regional Director (Officer In-Charge)
- Assistant Regional Director (Concurrent OIC)
- Regional ITO
- Regional TVL EPS
- Regional Science EPS
- Two ICTU Staff
- Ten Region XI TWG
- Division ITO
- Division TLE EPS
- Technical Working Group for Robotics – (three pax)
- Selected Robotics Presenters – (three pax)
- Selected Governance Presenters – (three pax)

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- Selected ICT Schools Coordinators (live out)
- Selected Microsoft Educators Ambassadors (live out)
- Director OF ICTS, DepEd Central Office (or representative)
- Chief, Technical Infrastructure Division, ICTS, DepEd Central Office (or representative)
- Chief, User Support Division, ICTS, DepEd Central Office (or representative)
- Chief, Solution Development Division, ICTS, DepEd Central Office (or representative)
- Speakers and Jury

4. Selected ICT School Coordinators and Microsoft Educator Ambassadors are expected to attend on December 10, 2019 only.

5. School Division Offices (SDOs) must submit to the Information Communication Technology Unit, the entry files for Teaching and Learning Category, Governance Category and a three minute video presentation of the finalist/s in the Division Tier not later than December 3, 2019.

5. Board and lodging of the identified participants shall be charged to the DCP Implementation Support Fund, while travel and other incidental expenses shall be charged to local funds.

6. Immediate dissemination and compliance of this Memorandum is desired.

**EVELYN R. FETALVERO, CESO V**  
 Assistant Regional Director  
 Office in-Charge  
 Office of the Regional Director

Enclosed: Enclosure 1&2

ORD/ICT1/rccg

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Enclosure No 1.  
**2ND REGIONAL DEPED ICT SUMMIT 2019 USING  
 DCP AS A TOOL TOWARDS DIGITAL EDUCATION**

**A. ICT INNOVATIONS FOR TEACHING AND LEARNING:**

This category highlights the intensification of the use of DepEd Computerization Program (DCP) packages and other available technologies integrated in the curriculum.

| CRITERIA               | INDICATORS                                  |     |    | REFERENCE DOCUMENTS (MOV)  | REMARKS |
|------------------------|---|-----|----|--|---------|
|                        |   | YES | NO |  |         |
| Achievement<br>(20%)   | 1. Participation of School Management       |     |    | Minutes of Meeting, SIP, AIP, APP, PPMP, Supervisory Chart, Class Observation Report   |         |
|                        | 2. Promoting Usage of DCP packages          |     |    | Schedule Program (DCP, Utilization Plan/Matrix, Attendance Sheet, ICT LAC Session minutes, DLL/Plan with ICT Integration, Learners Portfolio |         |
|                        | 3. Support of the school community          |     |    | Resolution, letters, OR (official receipt), letter of request, minutes of the meeting, proof of donations                                    |         |
| Effectiveness<br>(30%) | 1. Outcome and functionality of the project |     |    | ICT LAC matrix, Attendance Sheet, Learners Project,  |         |
|                        | 2. Length of project implementation         |     |    | DR, IAR, Utilization Matrix, Logbook, ICT LAC Report   |         |

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|                         |   |  |  |  |  |
|-------------------------|---|--|--|--|--|
| Sustainability<br>(20%) | 1. Documentation (M&E) files and video              |  |  | Minutes of meeting, SIP, AIP, APP, PPMP, Sustainability Plan, Video Presentation, M&E Tool             |  |
|                         | 2. Replicability of the project                     |  |  | Action Plan/Research, ICT Project Proposal   |  |
|                         | 3. Implementing mechanism                           |  |  | Utilization Plan/Matrix, ICT LAC Schedule, Logbook, Attendance Sheet                                   |  |
| Innovativeness<br>(30%) | 1. Creativity on the integration of available tools |  |  | DLL/Plan, Class Observation, Grading System, Teachers/Learners portfolio, Assessment instrument        |  |
|                         | 2. Uniqueness of the project                        |  |  | Learners and Teachers projects/experiments/portfolio/exhibits/awards/recognition/assessment instrument |  |

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**B. ICT INNOVATIONS FOR GOVERNANCE:**

This category FEATURES ict INGENUITIES THAT FURTHER IMPROVE dEPeD SERVICES IN THE SCHOOL, DIVISION, AND OTHER LEVELS.

| CRITERIA            | INDICATORS  | YES | NO | REFERENCE DOCUMENTS (MOV)  | REMARKS |
|---------------------|---|-----|----|--|---------|
| Achievement (20%)   | 1. Improvement of operations & delivery of services       |     |    | Office memo, Flow Chart, Interview, Inventory of DCP deliveries/status, Updated Filing System, Storage of Records/Files                              |         |
|                     | 2. Involvement level of school/division heads & personnel |     |    | Memorandum, Letters, Attendance Sheet, Minutes of the Meeting/Mancom, List of School DCP Packages, List of other ICT donated equipment and its uses. |         |
| Effectiveness (30%) | 1. Outcome and functionality of the project               |     |    | Awards, Recognition, Publications, Flow Chart, Interview, Updated Filing System, Capability Building Program for Teaching & Non_Teaching Personnel   |         |
|                     | 2. Length of project implementation                       |     |    | DR, IAR, Utilization Matrix, Logbook, ICT LAC Report   |         |

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|                         |   |  |  |  |  |
|-------------------------|---|--|--|--|--|
| Sustainability<br>(20%) | 1. Documentation (M&E) files and video              |  |  | Video Presentation, M&E Tool, Portfolio                                    |  |
|                         | 2. Replicability of the project                     |  |  | Action Plan/Research, ICT Project Proposal                                 |  |
|                         | 3. Implementing mechanism                           |  |  | Memorandum, Flow Chart, M&E Mechanism, Sustainability Plan, WFP, APP, PPMP |  |
| Innovativeness<br>(30%) | 1. Creativity on the integration of available tools |  |  | Interview, Application of Available Tools                                  |  |
|                         | 2. Uniqueness of the project                        |  |  | Activity Design, Interview, Exhibit, Awards, Recognition                   |  |

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Enclosure No 2.  
 2ND REGIONAL DEPED ICT SUMMIT 2019 USING  
 DCP AS A TOOL TOWARDS DIGITAL EDUCATION

**2ND REGIONAL DEPED ICT SUMMIT 2019 USING DCP  
 AS A TOOL TOWARDS DIGITAL EDUCATION**

**REGIONAL ORGANIZING COMMITTEE**

| WORKING COMMITTEES                | NAME   | DIVISION  |
|-----------------------------------|--|---|
| PROGRAM & INVITATION              | RICARDO C. GUINTO<br>DR. MA. LIZA BERANDOY<br>DR. PEDELINA HUEVOS<br>DR. GEMIMA GALANG<br>MYRA UDI   | ICTU<br>CLMD<br>CLMD<br>PAU<br>PAU  |
| REGISTRATION/HOTEL & ACCOMODATION | SYLVIA GUERREO<br>MYRTLE PACIO<br>NAPDEO NATKA E. NATAD<br>ROGAR GARCIA<br>BRYLLE CADIGAL<br><br>HAIDEE M. SIASON<br>RONALD APAO<br>JET THOMPSON | RECORDS SECTION<br>ADMIN<br>DRANH – DAVAO CITY<br>BNHS – DAVAO CITY<br>T. FERNANDES NHS – DAVAO CITY<br>MATI CITY<br>TAGUM CITY<br>TAGUM CITY |
| TRANSPORTATION                    | EDGAR CASTIGON<br>ALLAN COSE<br>ERNESTO PROSPERO, JR<br>CIRILO PUTOL   | ADMIN<br>ADMIN<br>ADMIN   |
| WAYS & MEANS                      | NAIDOT SENCIO<br>ELVIN ANAJAO<br>APRIL BAÑADOS<br>PERLITA MULLOT   | CAS<br>ASET & MANAGEMENT<br>CAS<br>CAS  |
| AWARDS                            | RICARDO C. GUINTO<br>DR. LIZA BERANDOY<br>DR. PEDELINA HUEVOS<br>POCHOLO HERNANDEZ<br>KARLO ESMERALDA  | ICTU<br>CLMD<br>CLMD<br>ICTU<br>ICTU  |

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