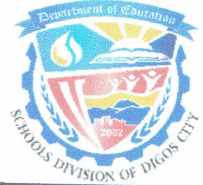




Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 963, s. 2019


November 5, 2019

Attendance to Capacity Building for Cashiers – Cash Management and Control System and Updates on Accounting for Non-Accountants


To: Rosario B. Diamante
Administrative Officer IV – Cash

In reference to the Unnumbered Memorandum from Evelyn Fetalvero, Assistant Regional Director, OIC-Office of the Regional Director, you are hereby directed to attend and participate the Capacity Building for Cashiers – Cash Management and Control System and Updated on Accounting for Non-Accountants on November 4-8, 2019 at The Ritz Hotel, Garden Oases, Porras St., Bo. Obrero, Davao City.

Travelling and incidental expenses shall be charge to local funds all subject to the usual accounting and auditing rules and regulations.


CHRISTY C. EPE, CESE
Schools Division Superintendent

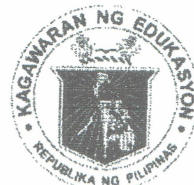
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DATE: NOV 05 2019 TIME: 1:47PM
BY: 

Encls: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:
Administration Cash Capacity Building for Cashiers

RBD: Capacity Building for Cashiers
05 NOV 2019

Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
Davao City



Address: F. Torres St., Davao City (8000)
Contact/Telefax Numbers: (082) 291-1665/(082) 221-6147

Email: region11@deped.gov.ph
Website: www.depedroxi.ph

DepEd Schools Division Office - Digos City
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RECEIVED 45663
DATE: NOV 04 2019 TIME: 1:38pm
BY: [Signature]

MEMORANDUM

To : All Schools Division Superintendents

Subject: ATTENDANCE TO CAPACITY BUILDING FOR
CASHIERS – CASH MANAGEMENT AND CONTROL SYSTEM
AND UPDATES ON ACCOUNTING FOR NON-ACCOUNTANTS

Date : October 28, 2019

The Cash Division-Administrative Service, Department of Education Central Office in coordination with Professional and Institutional Development Sector, Commission on Audit (PIDS-COA) will be conducting a capacity building for cashiers which is divided into 4 batches of which Batch 4 comes from Regions IX, X, XI, XII and CARAGA which will be on November 4-8, 2019 (including travel period) at The Ritz Hotel, Garden Oases, Porras St., Bo. Obrero, Davao City.

In connection, all cashiers from their respective Schools Division Offices are hereby directed to attend and participate in this capacity building. Travelling and other incidental expenses shall be charged to local funds all subject to the usual accounting and auditing rules and regulations.

[Signature]
EVELYN R. FETALVERO, CESO V
Assistant Regional Director
Officer-In-Charge
Office of the Regional Director

ROA/apb

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Empowerment Adaptability Goal-oriented Leadership Excellence

Page 1 of 1

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