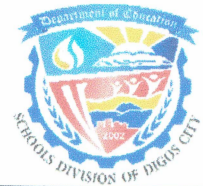




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 473, s. 2019

November 7, 2019

**Emergency Meeting of School Heads and Selected Division Office Personnel**

To: Chiefs, CID and SGOD  
Selected Division Office Personnel  
Public Elementary and Secondary School Heads

1. There will be an emergency meeting today at 1:00 o'clock in the afternoon at the AVR of Digos City National High School.
2. The purpose of the meeting is to discuss plans and initiatives in response to issues and concerns related to the recent earthquakes.
3. Required to attend are all school heads and the following Division Office Personnel:
  - Mrs. Sollie B. Oliver, JD, MATE, Chief ES, SGOD
  - Mrs. Beverly S. Daugdaug, EdD, Chief - CID
  - Mrs. Imelda T. Cardines, EPS
  - Atty. Glein Mark Bodiongan, Division Attorney
  - Francis Jude D. Alcomendras, AO V
  - Mrs. Mary Joy B. Fortun, EPS
  - Mrs. Noreliza A. Misal, CPA, Division Accountant
  - Mr. Stephen Pascual, IT Officer
  - Mr. Xavier S. Fuentes, SEPS – PRS
  - Mr. Airon M. Alejandro, Planning Officer III
  - Mr. Peter-Jason C. Senarillos, SEPS – SMN
  - Mr. Ronald B. Dedace, SEPS - HRD
  - Mrs. Neptune L. Tambilawan, AO V – Budget
  - Ms. Aleli M. Chiong, RN, MBA, AO IV – HRMO
  - Mr. Marcelino Ranollo, AO IV – Supply
  - Mr. Reyzen O. Monserate, PDO II – DRRM
  - Mr. Eleser D. Mateo, EPS II – SM, M and E
4. Attendance to the meeting is a must and proxy is not allowed.
5. Education Program Supervisors and Public Schools District Supervisors not listed above may attend the meeting depending on their availability.
6. For compliance.

**CRISTY C. EPE, CESE**  
Schools Division Superintendent

**OepEd Schools Division of Digos City**  
RECORDS SECTION

**RELEASED**  
46254

DATE: NOV 08 2019

TIME: 9:13AM

BY:

Encls: None  
References: None

To be indicated in the Perpetual Index under the following subjects:  
GOVERNANCE                      EMERGENCY MEETING

PJS: EMERGENCY MEETING OF SCHOOL HEADS AND SELECTED DIVISION OFFICE PERSONNEL  
7 November 2019