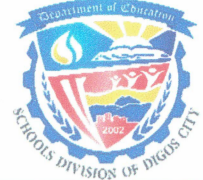




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 983, s. 2019

October 29, 2019

**ATTENDANCE TO THE REGIONAL STRATEGIC PLANNING FOR THE YOUTH FORMATION PROGRAM FOR THE FOURTH QUARTER ACTIVITIES CUM CAPACITY ENHANCEMENT ACTIVITIES**

To: Sollie B. Oliver, JD, MATE - SGOD Chief  
Julie Anne N. Posadas – PDO I  
Cherry Rossette E. Oliva – PSDS  
Merilyn T. Salboro – School Head, RMCES

1. Attached is the unnumbered Regional Memorandum dated October 24, 2019, re: **“Regional Strategic Planning for the Youth Formation Program for the Fourth Quarter Activities Cum Capacity Enhancement Activities”** which will be held on **October 30 – November 1, 2019** at the **Eden Nature Park and Resort, Brgy. Toril, Davao City**.
2. With this, **Ms. Julie Anne N. Posadas** – PDO I of Schools Division Office and **Mr. Rex C. Sayson** of Ramon Magsaysay Central ES (RMCES) are hereby directed to attend the said activity. They shall bring their own laptops and extension cords to be used during the workshop proper.
3. Participants are expected to check-in at 2:00 PM on October 30 (Wednesday) and check-out at 3:00 PM on November 1 (Friday). Further, participants are entitled to service credits/compensatory service credit (COC) in accordance with DepEd Order No. 53, s. 2003 for the service rendered on November 1, 2019 if ever this day will be declared as a holiday.
4. Travelling and other incidental expenses of the participants shall be charged to local funds subject to usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

For and in the absence of the OIC-SDS:

**WINNIE E. BATOON, EdD**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

**FRANCIS JUDE D. ALCOMENDRAS**  
Administrative Officer - V  
DepEd Schools Division of Digos City

Encls As stated  
References: As stated  
To be indicated in the Perpetual Index under the following subjects:  
GOVERNANCE, YFP, STRATEGIC PLANNING  
j.posadas: Attendance to the Regional Strategic Planning for the YFP for the 4<sup>th</sup> Quarter Activities Cum Capacity Enhancement Activities  
29 October 2019

RECORDS SECTION  
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DATE: OCT 24 2019 TIME: 1:49 PM

BY: \_\_\_\_\_



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
REGION XI  
Davao City



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## MEMORANDUM

To : Schools Division Superintendents

Subject : REGIONAL STRATEGIC PLANNING FOR THE YOUTH FORMATION PROGRAM FOR THE FOURTH QUARTER ACTIVITIES CUM CAPACITY ENHANCEMENT ACTIVITIES

Date : October 24, 2019

To capacitate the selected youth formation advocates and to train them effectively how to become good trainers, this Office will conduct a **Regional Strategic Planning for the Youth Formation Program for the Fourth Quarter Activities Cum Capacity Enhancement Activities on October 30- November 1, 2019** at the Eden Nature Park and Resort, Brgy. Toril, Davao City.

It is requested that the selected youth formation advocates whose names are attached in this Memorandum shall attend the said activity. Check -in time is 2:00 in the afternoon of October 30, 2019 (Wednesday) and check-out time is 3:00 in the afternoon of November 1, 2019 (Friday).


Vehicles will be provided from the Regional Office to the venue proper. Participants are advised to proceed to the Regional Office before 1:00 in the afternoon on October 30.

Participants shall bring their own laptops and extension cords to be used during the workshop proper. Further, participants shall be entitled to one (1) day service credit/compensatory overtime credit (COC) for the service rendered on November 1, 2019 if ever this day will be declared as a holiday.


Travelling and other incidental expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this Memorandum is desired.

DEPARTMENT OF EDUCATION ROXI  
RECORDS SECTION  
RELEASED

  
EVELYN R. FETALVERO, CESO IV  
Assistant Regional Director  
Officer-In-Charge  
Office of the Regional Director

ROE1/essd/weh

BY:   
Date: 10/24/19 Time: 1:45 PM  
Empowerment Adaptability Goal-oriented Leadership Excellence

Page 1 of 1

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