



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 998, s. 2019

November 5, 2019

DESIGNATION ORDER AS ACTING DIVISION MATH COORDINATOR

To: **PATRIOTISO O. PEÑAS**
Public Schools District Supervisor

1. In the exigency of the service and in view of the retirement of Mr. Valeriano delos Reyes, this Office hereby designates you as the Acting Division Math Coordinator.
2. As such, and in addition to your inherent duties and responsibilities as Public Schools District Supervisor, you are to fulfill all attaching and intervening responsibilities as Acting Division Math Coordinator, to wit:
 - a. Receive from Mr. Valeriano Y. delos Reyes, the newly-retired Division Math Coordinator, all necessary documents/files which concern Math learning area.
 - b. Take the initiative of ensuring that activities stipulated in the Five-Year Plan/Annual Implementation Plan for Math are done effectively and efficiently;
 - c. Ensure thorough and productive implementation of Project Barug Digos;
 - d. Represent the Division to any Math concern at the Regional and National levels, as well as in the Local Government Unit and other partner agencies;
 - e. Prepare necessary correspondences; and
 - f. Do other related tasks.
3. This designation does not carry with it any additional remuneration nor priority for promotion and subject to recall when deemed necessary.
4. This designation shall take effect immediately and be valid until a new Education Program Supervisor for Math shall have been appointed.
5. For compliance.


CRISTY C. EPE, CESE
Schools Division Superintendent

DepEd Schools Division of Digos City,
RECORDS SECTION

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DATE: NOV 12 2019 TIME: 10:57

BY: 

Encls: none
References: DEDP

To be indicated in the Perpetual Index under the following subjects:
CURRICULUM MATH DESIGNATION ORDER
BSD: DESIGNATION ORDER AS ACTING DIVISION MATH COORDINATOR
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