



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region XI
 CITY SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

19-11-186
 RFQ No.
 December 2, 2019
 Date

Company Name : _____
 Address : _____
 Contact No. : _____
 TIN No. : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE on December 9-13, 2019
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

NOTE: For CY 2019, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: 220.00 per head/ Day

MELANIE P. ESTACIO, Ph.D
 BAC CHAIRMAN

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	For Lease of Real Property	Heads	1580		
	Spirituality: Coping with Trauma and Finding God in Unsafe Places				
	Specifications:				
	Pack Meals: Steamed Rice, buttered chicken , beef steak, canned fruit juice, macaroons				
	Inclusive of bottomless cold/hot water and coffee, working tables and chairs, light and sound system, tarpaulin for backdrop				
	Charge to HRTD Funds				
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

 Date: 12-02-19

 Company Name

 Telephone/Cellphone Number

 Printed Name/Signature of Authorized Representative
 Date: _____