

November 29, 2019

DIVISION MEMORANDUM

No. 1106, s. 2019

**ATTENDANCE MONITORING SYSTEM FOR BALIK TULUNGHAAAN**

To: Chiefs, SGOD & CID  
Public Schools District Supervisors  
Public Elementary & Secondary School Heads  
School Management, Monitoring & Evaluation (SMM&E) Personnel  
All Others Concerned

1. Relative to the Division Memorandum No. 1028, s. 2019 dated November 15, 2019 re: Conduct of Balik Tulunghaan Monitoring, this Office will **launch** the **Attendance Monitoring System for Balik Tulunghaan** which aims to:
  - a. Monitor the attendance of learners at least twice in a week;
  - b. Identify the reasons for low turn-out of attendance per school;
  - c. Determine the plan of action taken by school heads to increase attendance of learners.
2. Anent to this, all Public Elementary & Secondary School Heads are advised to **encode the learners' attendance every Monday and Wednesday** of each week in the online form through the link below using DepEd email account.

**<https://tinyurl.com/barug2019-attendance>**

3. All Public Schools District Supervisors **shall** monitor the progress of data encoding in their respective assigned schools. The encoded data will be consolidated by the Division SMM&E Personnel for submission to the Schools Division Office Management for policy formulation.
4. For widest and immediate dissemination and compliance.


CRISTY C. EPE, CESE  
Schools Division Superintendent

For and in the absence of SDS:

  
MELANIE P. ESTACIO, Ph.D.  
Assistant Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
48253  
DATE: DEC 02 2019 TIME: 2:08 PM

BY: 

Encls: As stated

References:

To be indicated in the Perpetual Index under the following subjects:  
GOVERNANCE MEMO BALIK-TULUNGHAAAN

EDM/ ENCODING OF BALIK TULUNGHAAAN ATTENDANCE MONITORING (Nov. 29, 2019)