



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 1126, s. 2019

**December 6, 2019**

**CONSULTATION MEETING AND FINALIZATION OF PROJECT PROPOSALS  
FOR LGU SPECIAL EDUCATION FUND (SEF) SUPPORT AND OTHER FUND  
SOURCES FOR FY 2020**

To: **DIVISION CHIEFS (CID and SGOD)  
ALL PUBLIC SCHOOLS DISTRICT SUPERVISOR  
ALL EDUCATION PROGRAM SUPERVISORS  
SCHOOL HEADS (SECONDARY AND ELEMENTARY)  
SENIOR EDUCATION PROGRAM SPECIALIST  
EDUCATION PROGRAM SPECIALIST  
ADMINISTRATIVE OFFICER V, SUPPLY OFFICER  
BUDGET OFFICER, ACCOUNTANT III  
PLANNING OFFICER, ENGINEER III  
OFFICER-IN-CHARGE OF HEALTH AND NUTRITION  
ATTORNEY III, NEU DIVISION PRESIDENT**

1. Relative to the finalization of the project proposals to be submitted to the Office of the City Mayor for purposes of funding under the Special Education Fund (SEF), you are hereby directed to attend the consultation meeting from 9:00 am to 3:00 pm on December 7, 2019 (Saturday) at the Audio-Visual Room of the Digos City National High School.
2. The meeting shall focus on the creation of Committee/s to evaluate the proposals which can be funded under the Special Education Fund or General Funds, and to streamline the procedures and terms of reference of the members in requesting for funds from the Local Government Unit (LGU) based on the expectation/s of Mayor Josef F. Cagas. For proposals which cannot be accommodated in the 2020 SEF, other funds sources shall also be tapped to accommodate those proposals for funding them based on Urgency, Necessity, Importance, Magnitude (content) and such other criteria that the created Committee may set.
3. Compensatory Overtime Credits shall be granted to the participants.
4. For immediate dissemination and strict compliance.

  
**CRISTY C. EPE, CESE**  
Schools Division Superintendent

**GepEd Schools Division of Digos City**  
**RECORDS SECTION**  
**RELEASED** 49046  
DATE: 06 DEC 2019 TIME: 2:48  
BY: f