



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



DIVISION MEMORANDUM
No. 1131, s.2019


December 6, 2019

**TEAM FORMATION AND STRENGTHENING: SPIRITUALITY
AND TEAM MANAGEMENT**

To: All SDO Personnel

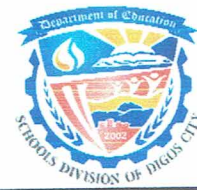
1. In today's fast-changing and impulsive work environment, building a harmonious relationship with the people whom you are working with is vital to a better and efficient delivery of service. Working in an environment where there is a lack of compassion among colleagues may affect the quality of service of the office to its clients.
2. Along this line, this Office announces the conduct of Team Formation and Strengthening: Spirituality and Team Management to all SDO Personnel on December 17, 2019 within Digos City.
3. Attached are the copies of the Program of Activities and Groupings for your reference.
4. Meal and snacks of the participants shall be charged to HRD Funds while the travelling and other incidental expenses of the said activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. Wide and immediate dissemination of this Memorandum is earnestly desired.


CRISTY C. EPE, CESE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED 49053
DATE: DEC 09 2019 TIME: 11:59 AM
BY: 



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 Digos City



Team Formation and Strengthening: Spirituality and Team Management
December 17, 2019
Within Digos City
Program of Activities

Time	Schedule of Activities	Objectives/Expected Output	In-Charge
7:30-8:00	Registration	Register the participants/Attendance	Cecile C. Uy
8:00-8:30	Opening Program	Set the preliminaries to formally start the program	Ronald B. Dedace Cecile C. Uy
8:30- 10:30	Spiritual Well-Being: Relax the Body, Calm the Mind (Lecture and Group Work)	Group Work: Find out about the mind and mind connection and the value of relaxation techniques and learn how to activate body's own relaxation response	Bro. Michael Lizondra
10:30: 12:00	Spiritual Well-Being: Work & Vocation in the Workplace (Lecture and Group Work)	Group Work: To develop the physical, emotional and spiritual attributes of non-teaching personnel of the Schools City Division of Digos for an efficient and effective delivery of services in the workplace towards its clients and colleagues	Bro. Michael Lizondra
12:00-1:00	Lunch Break		
1:00-2:00	Spiritual Well-Being: Work & Vocation in the Workplace (Lecture and Group Work)	-Continuation	Bro. Michael Lizondra
2:00-3:00	Awarding Ceremony Tribute to Retirees -Rosalinda Adlaon-PSDS -Valeriano de los Reyes-EPS -Eppie Grace Presto-EPS Loyalty Awards -35 years in service -30 years in service -25 years in service -20 years in service Outstanding Rating in 2018 IPCRF -Selected SDO Personnel		HRD
3:00-5:00	Christmas Party Theme: Checkered Inspired Outfit	Making Teams Work -Fun Games -Group Presentation -Manito/Manita (300Php-above) -Raffle draw	HRD Specialists NEU Officers



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Groupings

Team A	Team B	Team C	Team D	Team E
Cristy C. Epe	Melanie P. Estacio	Sollie B. Oliver	Beverly S. Daugdaug	Francis Jude Alcomendras
Ely Cataluña	Patriotiso Peñas	Zenaida Guya	Helen Casimiro	Ida Juezan
Arlene Barba	Cherry Rossette Oliva	Jessica Lucero	Ferna Renira Alde	Neil Bongcayao
Tito Endrina	Vicente Laburada	Luzminda Jasmin	Imelda Cardines	Ronilyn Nieves
Antonia Ponce	Mary Glor Tabanao	Mary Joy Fortun	Joan Niones	Sharon Ann Iyog
Xavier Fuentes	Elvie Timon	Juvy Comaingking	Myleen Robiños	Ronald Dedace
Reyzen Monserate	Peter-Jason Senarillos	Airon Alejandro	Cecile Uy	Eleser Mateo
Dhelmie Christine Peñas	Hazel Marie Escabillas	Daissy Jane Sanoy	Helen Franconas	Alnie Fe Ymalay
Neptune Tambilawan	Myracel Dalope	Stephen Pascual	Noreliza Misal	Myhrra Faye Bontia
Daynie Beth Cabardo	Marcelino Ranollo Jr	Jasmine Asarak	Ireene Dandoy	Rosario Diamante
Aljun Jay Loma	Mary Sol Rosalita	Aleli Chiong	Joel Gomito	Ina Abigail Duran
Heidi Escalona	Giselle Gonzales	Merlyn Obenza	Ruby Arriate	Drandreb Jake Del Rosario
Joel Estomo	Marieflor Ibañez	Gwendolyn Mara Escaner	Rotsen Ray Gayud	Genie Pius
Maria Leonora Salazar	Ethel Tabalba	Masaripe Onggo	Bonafe Catherine Rabaya	Jona Noilereen Nahine
Roseter Alcaide	Ricardo Vendiola	Rofelia de Mesa	Mark Castañares	Claire Marriz Moral
Renante Pantonial	Sheena Asarak	Vincent Zambra	Helena Solon	Julie Anne Posadas
Kristine Marie Bejarin	Juvy Altamera	Evangeline Marata	Jose Israel Maravilles	Ethel Calva
Danilo Ebol	Guy Mara-asin	Frances Millicent Durano	Mary Ann Devalgue	Elegio Planas
	Dominador Espacio	Narel Hind Barotoc		