



DIVISION MEMORANDUM
No. 1166, s. 2019

December 18, 2019

**ATTENDANCE TO THE 4TH QUARTER MEETING OF THE REGIONAL AND DIVISION
INFORMATION TECHNOLOGY OFFICERS**

To: **NEIL D. BONGCAYAO**
PSDS- TLE Supervisor

LUZMINDA B. JASMIN
EPS – Science

STEPHEN R. PASCUAL
IT Officer I

1. This has reference to Regional Memo dated December 16, 2019 about the 4th Quarter Meeting of Regional and Division Information Technology Officer which will be held at Ritz Hotel, Porras St. B. Obrero, Davao City on December 20-21, 2019.
2. The Division IT Officer, TLE Supervisor and Science Supervisor are requested to attend.
3. The objectives of the meeting are the following:
 - To present the Year-End Report of all Division IT officers
 - To conduct post-evaluation of the 2nd Regional ICT Summit 2019
 - To Plan for the upcoming 2020 Cyber Expo
 - To Discuss other Updates
4. Travel and other incidental expenses will be charged to local or DCP funds, subject to the usual accounting and auditing rules and regulations.
5. For your information and guidance.

FOR AND IN THE ABSENCE OF:

CRISTY C. EPE, CESE
Schools Division Superintendent *cf*

Melanie P. Estacio
MELANIE P. ESTACIO, Ph.D.
OFFICER-IN-CHARGE
OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

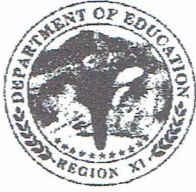
CepEd Schools Division of Digos City
RECORDS SECTION

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DATE: **DEC 19 2019** TIME: **3:18 PM**

BY: *[Signature]*

Encls: List Enclosures
References: DeEd Regional Memo
To be indicated in the Perpetual Index under the following subjects:
ICT



Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION XI
 Davao City



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MEMORANDUM

To : All Schools Division Superintendents

Subject: 4th QUARTER MEETING OF THE
 REGIONAL AND DIVISION INFORMATION
 TECHNOLOGY OFFICERS

Date : December 16, 2019

This Office would like to inform you that the 4th Quarter Meeting of Regional and Division Information Technology Officers will be at The Ritz Hotel, Porras St., Bo. Obrero, Davao City on December 20-21, 2019, starting at exactly 8:00 AM of December 20, 2019.

The objectives of the meeting are the following:

1. To present Year-End Report of all Division ITOs
2. To conduct post-evaluation of 2nd Regional DepEd ICT Summit 2019;
3. To plan for the upcoming 2020 Cyber Expo.
4. To discuss other updates.

Participants to this activity are the following:

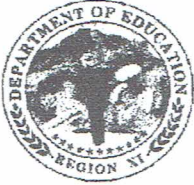
| Participant | Pax |
|--|-----------|
| 1. Regional Director | 1 |
| 2. Assistant Regional Director | 1 |
| 3. Regional ITO | 1 |
| 4. Regional TLE Supervisor | 1 |
| 5. Division ITO | 11 |
| 6. Division TLE Supervisor | 11 |
| 7. ICTU Staff | 2 |
| 8. TWG for 2 nd Regional DepEd ICT Summit 2019 | 8 |
| 9. Best ICT Innovation for Teaching and Learning Winners (Davao Oriental) | 3 |
| 10. Best ICT Innovation for Governance Winners (Davao Oriental) | 3 |
| TOTAL: | 42 |

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The composition of the Technical Working Group for the 2nd Regional DepEd ICT Summit 2019 are the following:

1. Josephine C. Adel – Baguio National School of Arts and Trades, Davao City
2. Isagani Fernandez – Baguio National School of Arts and Trades, Davao City
3. Mylene I. Navarro – Bago Oshiro ES, Davao City
4. Manuel G. Vasay – Magallanes ES, Davao City
5. Ma. Bersil S. Uy – Los Amigos NHS, Davao City
6. Rogar Garcia – Davao City
7. Ronald Apao – Tagum City
8. Jet Thompson – Tagum City

Travel and other incidental expenses of the participants shall be charged to their respective local funds while snacks and lunch will be charged to DCP funds, all subject to usual accounting and auditing rules and regulation.

Immediate dissemination of this memorandum is desired.

EVELYN R. FETALVERO, CESO V
 Assistant Regional Director
 Officer-In-Charge
 Office of the Regional Director

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DEPARTMENT OF EDUCATION ROXI
 MANAGEMENT SECTION
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