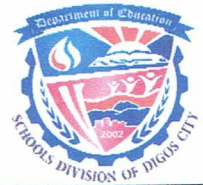




Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



Division Office Advisory No. 002 s. 2020

This advisory is issued to all Division Chiefs, Public Schools District Supervisors, Public Elementary School Heads, Public Junior/Senior High School Heads, and All Others Concerned
 January 2, 2020

FINAL SCHEDULE OF SEMINAR-WORKSHOP ON FACILITATION SKILLS AND SESSION GUIDE WRITING FOR THE POOL OF LEARNING FACILITATORS

1. This is in reference to the Division Memorandum Number 761 series 2019, re: Seminar-Workshop on Facilitation Skills and Session Guide Writing for the Pool of Learning Facilitators.
2. The field is hereby informed of the final schedule of the activity on January 30-February 1, 2020 at Megan's Function Hall, Digos City.
3. All other provisions of the previous Memorandum shall remain in effect.
4. For information and dissemination.

CRISTY C. EPE
 Schools Division Superintendent

For and in the absence of the SDS:

Sollie B. Oliver 1/2/20
SOLLIE B. OLIVER, JD, MATE
 Chief ES SGOD
 Officer-In-Charge

Schools Division of Digos City
 RECORDS SECTION
RELEASED
 41582
 DATE: 02 JAN 2020 TIME: 2:04 PM
 BY: *[Signature]*

To be indicated in the Perpetual Index under the following subjects:

ronald dedace: Seminar-Workshop on Facilitation Skills and Session Guide Writing for the Pool of Learning Facilitators
 January 2, 2020

Indicative Program of Activities
January 31-February 1, 2020
Megan's Function Hall, Digos City

Day 1 Time	Activity	Expected Output	In-Charge
7:00-7:45	Registration		HRD
8:00-8:30	Preliminaries		HRD
8:30-10:30	Mechanics in Session Guide Writing	Session Guide	Tito Endrina
10:30-12:00	Parts of Session Guide	Session Guide	Ronald Dedace
12:00-1:00	Lunchtime		
1:00-3:00	Workshop-Session Guide Writing	Session Guide	TWG
3:00-5:00	Critiquing	Session Guide	TWG
Day 2 Time			
7:00-7:45	Registration		HRD
8:00-8:30	Preliminaries		HRD
8:30-10:30	Facilitation Skills		Ida Juezan
10:30-12:00	Simulation	Demonstration	TWG
12:00-1:00	Lunchtime		
1:00-5:00	Simulation	Demonstration	TWG
Day 3 Time			
7:00-7:45	Registration		HRD
8:00-8:30	Preliminaries		HRD
8:30-12:00	Interview		TWG
12:00-1:00	Lunchtime		
1:00-5:00	Interview		TWG

Participants:

1. Ida I. Juezan
2. Neil D. Bongcayao
3. Cherry Rossette E. Oliva
4. Ferna Renira T. Alde
5. Tito M. Endrina
6. Ronald B. Dedace
7. Peter-Jason C. Senarillos
8. Xavier S. Fuentes
9. Cecile C. Uy
10. Eleser D. Mateo
11. Julie Anne N. Posadas
12. Myleen C. Robiños
13. Aimee Amor C. Porto

5 teachers per District regardless of positions

8 teachers from Digos City NHS (1 teacher/department) regardless of positions

Note for the Teachers:

1. Documents to be submitted are the following: Updated PDS and Certificates of training attended and facilitated.
2. Not more than 50 years old.
3. Basic ICT literate (Word, Excel and PPT).
4. Can communicate effectively/language facility.