



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



TC : 20-51714

DIVISION MEMORANDUM
No. 038, s. 2020

January 20, 2020

ICT Literacy for Non-Teaching and CID Personnel

To: **CID Personnel**
Non-Teaching Personnel

1. In line with implementation of the Digital Rise Program of the Department of Education, the ICT Unit of this office will conduct a 3-day ICT Literacy Training-Workshop for Non-Teaching and CID Personnel on January 28-30, 2020 for Batch 1 and February 4-6, 2020, for Batch 2, (8:00 AM to 5:00 PM) at the Avenue One Hotel, Digos City.
2. The training aims to capacitate the participants on the use of productivity tools (O365), workplace by Facebook, DepEd Email and the Division Managed Information Systems and be oriented on ethical use of digital technology.
3. Attached is the list of participants for the said ICT training-workshop. Participants are expected to bring their individual laptops and extension wires.
4. Travel expenses will be charged to local funds, subject to the usual accounting and auditing rules and regulations.
5. For your information and guidance.

for
CRISTY C. EPE
CRISTY C. EPE, CESE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
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DATE: 21 JAN 2020 TIME: 10:05
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Encls: List Enclosures
References: DeEd Regional Memo and DepEd Memo
To be indicated in the Perpetual Index under the following subjects:
ICT

BATCH 1 January 28-30, 2020	
Antonia P. Ponce	Sollie B. Oliver
Xavier S. Fuentes	Merlyn E. Obenza
Reyzen O. Monserate	Frances Millicent R. Durano
Neptune L. Tambilawan	Narel Hind B. Barotoc
Daynie Beth D. Cabardo	Ina Abigail A. Duran
Aljun Jay A. Loma	Imelda T. Cardines
Heidi B. Escalona	Cecile C. Uy
Ireene P. Dandoy	Helena O. Solon
Maria Leonora P. Salazar	Janice C. Baritua
Roseter C. Alcaide	Norbelith D. Gloria
Kristine Marie Y. Bejarin	Jona Noilereen M. Nahine
Danilo M. Ebol	Peter Jason C. Senarillos
Elvie E. Timon	Dranreb Jake B. Del Rosario
Myracel J. Dalope	Genie R. Pius
Marieflor E. Ibañez	Claire Marris N. Morral
Ethel M. Tabalba	Julie Ann N. Posadas
Ricardo V. Vendiola	Elegio L. Planas
Guy R. Mara-asin	Renante A. Pantonial
Dominador O. Espacio	Joel B. Gomito
Vincent S. Zambra	Bonafe Cathrine B. Rabaya
Manne James R. Ortiz	Gwendelyn Mara L. Escaner
Masaripe V. Onggo, Jr	

Facilitators:

Stephen R. Pascual
 Alnie Fe V. Ymalay
 Ethel D. Calva
 Xavier S. Fuentes
 Eleser D. Mateo
 Myleen C. Robiños
 Mark V. Castañares
 MF L. Bontia

BATCH 2 February 4-6, 2020	
Rofelia T. De Mesa	Helen A. Casimiro
Beverly S. Daugdaug	Ferna Renira T. Alde
Ely G. Cataluña	Joan M. Niones
Arlene P. Barba	Myleen C. Robiños
Tito M. Endrina	Helen N. Franconas
Joel E. Estomo	Noreliza A. Misal
Rotsen Ray N. Gayud	Rosario B. Diamante
Patriotiso O. Peñas	Ruby F. Arriate
Cherry Rossette E. Oliva	Hadley T. Nahine
Vicente C. Laborada, Jr	Myhrra Faye L. Bontia
Mary Glor D. Tabanao	Mark V. Castañares
Ethel D. Calva	Jose Israel Maravilles
Hazel Marie L. Escabillas	Alnie Fe V. Ymalay
Marcelino E. Ranollo, Jr	Dhelimie Christine S. Peñas
Marysol S. Rosalita	Zoraya D. Lapaz
Giselle D. Gonzales	Daissy Jane P. Sanoy
Juvy M. Altamera	Francis Jude D. Alcomendras
Zenaida G. Guya	Ida I. Juezan
Jessica G. Lucero	Neil D. Bongcayao
Luzminda B. Jasmin	Eleser D. Mateo
Mary Joy B. Fortun	Ronilyn P. Nieves
Evangeline B. Marata	Airon M. Alejandro
Aleli M. Chiong	Mary Ann I. Devalgue

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Stephen R. Pascual
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 Mark V. Castañares
 MF Bontia