



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**DIVISION MEMORANDUM**  
No. 039, s.2020

January 20, 2020

**ORIENTATION TRAINING ON LEADERSHIP STANDARDS-BATCH 4**

To: Public Schools District Supervisors  
Concerned Public School Heads  
Attention: Cherry Rossette E. Oliva  
Public Schools District Supervisor

Elizabeth R. Bueron  
Principal II  
Senior High School in Digos City

Zandria Sy  
Principal I  
Badiang Elementary School

1. This is in reference to Regional Memorandum dated January 10, 2020, re: Orientation Training on Leadership Standards Batch 4 on January 27-30, 2020 at Ritz Hotel at Garden Oases, Davao City.
2. You are hereby directed to attend the said activity.
3. Details are found in the enclosures for your reference.
4. Board and lodging expenses of the participants shall be charged to downloaded funds from Central Office while travel and other incidental expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. Wide and immediate dissemination of this Memorandum is earnestly desired.

*for* *CRISTY C. EPE*  
**CRISTY C. EPE, CESE**  
Schools Division Superintendent

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
51530  
DATE: 21 JAN 2020 TIME: 10:05  
BY: *fj*

ronald dedace: January 20, 2020



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
**REGION XI**  
 Davao City



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 Website: www.depedroxi.ph

**MEMORANDUM**

DepEd Schools Division of Digos City  
 REGIONAL OFFICE SECTION



51530

To : Schools Division Superintendents  
 Chiefs of CLMD, FTAD, HRDD and PPRD

DATE: 16 JAN 2020 TIME: 3:37 PM  
 BY: \_\_\_\_\_

Subject: ORIENTATION TRAINING ON LEADERSHIP STANDARDS-  
 BATCH 4

Date : January 10, 2020

This has reference to the Memorandum DM- PHRODFO-2019-00876 dated October 14, 2019 from Usec Jesus L.R. Mateo re: National Training of Trainers and Orientation on the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) and Advisory dated December 12, 2019 from OIC-Office of the Director III, BHROD Jennifer E. Lopez regarding Orientation on the Leadership Standard –Batch 5 rescheduled on January 27-31, 2020 at The Ritz Hotel at Garden Oases, Porras St., Bo. Obrero, Davao City. Check in will be on January 27, 2020 (Day 0) at 2:00 pm, first meal to be served is dinner while check out will be on January 31, 2020 (Day 4) at 12:00 noon and last meal to be served is breakfast.

The objectives of this activity are the following:

1. to formally introduce the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) to the DepEd Central, Regional and Schools Division Offices;
2. to train key personnel in the Regional and Schools Division Offices on the PPSSH and PPSS;
3. to ensure accurate understanding and usage of the standards.

Herewith is the number of participants.

Division	School Head/s	Supervisor	Total
1. Davao City	2	1	3
2. Davao de Oro	2	1	3
3. Davao del Norte	2	1	3

*Empowerment Adaptability Goal-oriented Leadership Excellence*

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 Document Number : ROXI-114  
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4. Davao Occidental	2	1	3
5. Davao del Sur	2	1	3
6. Davao Oriental	2	1	3
7. Mati City	2	1	3
8. Tagum City	2	1	3
9. Digos City	2	1	3
10. Panabo City	2	1	3
11. Samal City	1	1	2
RO/CO- -(RO XI Chiefs of CLMD, FTAD,HRDD and PPRD) - HRDD Personnel & TWG ( Edward Mark Bautista- SEPS, Tagum City Div.)			26
Other Regions (RO XII & CARAGA)			58
<b>Total</b>			<b>116</b>

Board and lodging expenses of the participants shall be charged to downloaded fund from Central Office while travel and other incidental expenses of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

Immediate dissemination and compliance with this Memorandum is desired

  
**EVELYN R. FETALVERO, CESO V**  
 Assistant Regional Director  
 Officer In-Charge  
 Office of the Regional Director

Enclosed: As Stated.

ROH4/ibd

DEPARTMENT OF EDUCATION ROXI  
 RECORDS SECTION  
**RELEASED**  
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Empowerment Adaptability Goal-oriented Leadership Excellence

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Republic of the Philippines  
**Department of Education**

**Tanggapan ng Pangalawang Kalihim**  
**Office of the Undersecretary**

**MEMORANDUM**  
**DM-PHRODFO-2019-00874**

**TO:** Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

**FROM:**   
**JESUS L.R. MATEO**  
Undersecretary

**SUBJECT:** *National Training of Trainers and Orientation on the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS)*

**DATE:** 14 October 2019

To complement the initiatives of the Department of Education (DepEd) towards 21<sup>st</sup> century competencies, such as the national adoption of the Philippine Professional Standards for Teachers (PPST) through DepEd Order No. 42, s. 2017, the DepEd, through the Bureau of Human Resource and Organizational Development-Human Resource Development Division (BHROD-HRDD), in partnership with the Philippine National Research Center for Teacher Quality (PNRCTQ), developed the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) to ensure that support mechanisms for teachers and learners are responsive to the needs of the country towards sustainable nation-building.

In line with the development of the PPSSH and PPSS, a National Training of Trainers (NTOT) and a series of orientation activities will be conducted per cluster of selected regions (please see Annex A) by the BHROD-HRDD in partnership with the Philippine National Research Center for Teacher Quality. The objectives of the activities are the following:

1. To formally introduce the Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS) to the DepEd Central, Regional and Schools Division Offices;
2. To train key personnel in the Regional and Schools Division Offices on the PPSSH and PPSS;
3. To ensure accurate understanding and usage of the standards.

Participants are hereby requested to bring their own laptop and confirm their attendance to their respective regions.

All Regional Directors and Schools Division Superintendents are enjoined to ensure the conduct of the regional-level trainings through the necessary issuances. The RO-Human Resource Development Division shall prepare the regional memorandum, coordinate with the CO-HRDD on all preparatory activities for the regional training, and coordinate with their respective SDOs for the

BHROD-HRDD/Losito



All trainings shall last for a total of three (3) days, exclusive of travel time.

**Provision of Meals and Accommodation**

	Day 0	Day 1	Day 2	Day 3	Day 4
Breakfast		√	√	√	√
AM Snacks		√	√	√	
Lunch		√	√	√	
PM Snack		√	√	√	
Dinner	√	√	√	√	
Accommodation	√	√	√	√	

The ingress and travel time for all trainings shall be on Day 0 (Check-in time is at 2:00pm onwards). Dinner shall be the first provision of meals on Day 0. The egress shall be on Day 4 (Check-out time is at 12:00am). Breakfast shall be the last provision of meals on Day 4.  
 For administrative concerns, please take note of the following:

1. Funds have been downloaded to cover board and lodging expenses of participants and the Central Office (CO) and RCTQ facilitators/staff.
2. Drivers are not included in the funds downloaded for participants' accommodation, thus their expenses should be charged against their respective local funds.
3. Travel expenses of participants shall be charged against their respective RO/SDO local funds.
4. All expenses of CO facilitators and staff shall be charged against CO funds.
5. All expenses are subject to the existing budgeting, accounting, and auditing rules and regulations.

For inquiries and clarifications, please contact Ms. Erika Daza or Mr. Earl Ryan Losito of BHRD-HRDD at telephone no: (02) 470-6630 or email at [erika.daza@deped.gov.ph](mailto:erika.daza@deped.gov.ph) and [earl.losito@deped.gov.ph](mailto:earl.losito@deped.gov.ph).

For your appropriate action.

[BHRD-HRDD/EMEDaza]



DEPARTMENT OF EDUCATION  
BUREAU OF HUMAN RESOURCE  
AND ORGANIZATIONAL DEVELOPMENT

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12 December 2019

**ADVISORY**

This has reference to the Memorandum DM-PHRODFO-2019-00876 dated 14 October 2019 titled National Training of Trainers and Orientation on the Leadership Standards: Philippine Professional Standards for School Heads (PPSSH) and Philippine Professional Standards for Supervisors (PPSS).

Please be informed that the **Orientation on the Leadership Standards - Batch 4** on December 16-20, 2019 has been rescheduled on **January 27-31, 2020** due to some administrative concerns.

Exact venue for the said activity shall be announced on a later date.

For your information and guidance.

**JENNIFER E. LOPEZ**  
Education Program Supervisor  
Officer-In-Charge, Office of the Director III  
BHROD