



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



DIVISION MEMORANDUM
 No. 040, s.2020

January 20, 2020

**GUIDELINES ON ACCOMPLISHING THE 2019-2020
 RPMS IN DIGOS CITY DIVISION**

To: Division Chiefs
 Public Schools District Supervisors
 Education Program Supervisors
 Public Elementary School Heads
 Public Junior/Senior High School Heads
 All SDO Personnel

1. This Office informs the schedule on accomplishing the 2019-2020 RPMS in Digos City Division of SGOD, CID Personnel and School Heads.
2. The schedule for rating of each group are as follows for your reference:

Groups	Rater	Dates	Date of Submission of IPCRF/OPCRF
1. CID Chief	ASDS	Jan. 22-30, 2020	January 31, 2020
2. SGOD Chief	ASDS	Jan. 22-30, 2020	
3. OSDS Head	ASDS	Jan. 22-30, 2020	
4. School Heads	ASDS	Jan. 27-30, 2020 (individual schedule is to be arranged)	

3. Targets for 2020-2021 shall be submitted to the SDO on February 5, 2020. The following non-negotiable Agenda for 2020-2021 of both the School-Based and Non-School Based Personnel shall be included/articulated in the Targets.

Agenda	Persons Involved
1. Numeracy	CID & School Heads
2. Literacy	CID & School Heads
3. Drop-out Interventions	CID, SGOD & School Heads
4. Bantay Tulunghaan	SGOD, Finance, OSDS & School Heads
5. Development of Process Skills	CID & School Heads

For your guidance and compliance.

FOR AND IN THE ABSENCE OF:

CRISTY C. EPE, CESE
 Schools Division Superintendent

DepEd Schools Division of Digos City
 RECORDS SECTION

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 51842
 DATE: 21 JAN 2020 TIME: 10:24
 BY: [Signature]

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 MELANIE P. ESTACIO, Ph.D.
 OFFICER-IN-CHARGE
 OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

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