



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



DIVISION MEMORANDUM
 No. 041, s. 2020

January 20, 2020

O365 Empowerment Training Workshop for Teachers

To: **School Heads**
Department Heads
ALS Coordinator
IT Officer

1. In line with implementation of the Digital Rise Program of the Department of Education, the ICT Unit of this office will conduct a 2-day O365 Empowerment Training-Workshop for Teachers on the following dates:

Batch	Schedule	Venue
Batch 1	January 31- February 1, 2020 (8:00 AM to 5:00 PM)	Batch 1A- ADAS Function Hall, Lim Ext. Batch 1B – Megans Function Hall, Lim Bataan St.
Batch 2	February 7-8, 2020 (8:00 AM to 5:00 PM)	Batch 2A- ADAS Function Hall, Lim Ext. Batch 2B – Megans Function Hall, Lim Bataan St.
Batch 3	February 21-22, 2020 (8:00 AM to 5:00 PM)	Batch 3A- ADAS Function Hall, Lim Ext. Batch 3B – Megans Function Hall, Lim Bataan St.

2. The training aims to capacitate teachers in using basic ICT Productivity tools such as the, MS Word, MS Excel and MS Power point of the new Microsoft Office, the MS O365 and/or MS Office 2019, in preparing school reports, learning materials and other purposes.
3. Attached is the list of participants. Each participant is requested to bring laptop, however, for those who could not provide their own units, may request to borrow a Netbook PC for the training on or before January 26, 2020, thru the following online request form, to wit:

<https://tinyurl.com/ict-pcborrow>

4. Pursuant to DepEd Order No. 53 series of 2003, participants are entitled of Service Credits or Compensatory Time-Off for days of trainings that fall on Saturdays.
5. Meals and Snacks during the training shall be charge against ICT Training downloaded funds, while travel expenses of the participants will be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. For your information and guidance.

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 51833
 DATE: 21 JAN 2020 TIME: 10:25

BY: [Signature]

Encls: List Enclosures

References:
 To be indicated in the Perpetual Index under the following subjects:
 ICT

FOR AND IN THE ABSENCE OF:

CRISTY C. EPE, CESE
 Schools Division Superintendent

[Signature]
MELANIE P. ESTACIO, Ph.D.
 OFFICER-IN-CHARGE
 OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

**List of Participants for 036 Empowerment Training
Batch 1A
Training Venue : ADAS Function Hall, Lim Ext. Digos City
January 31-February 1, 2020**

	Name	School
1	Anna Fe Ramos	Aplaya ES
2	Nanleen Manaug	Aplaya ES
3	Bethany Caballero	Aplaya ES
4	Melanie Berlaza	Apolandia ES
5	Asilyn Soriano	Apolandia ES
6	Ariel D. Aranas	Arcaflor Maniapao ES
7	Leizel King	Badiang ES
8	Shiela Fe Badol	Badiang ES
9	Mary Grace Sayon	Bagumbuhay ES
10	Trecelyn Cabaluna	Bagumbuhay ES
11	Renato Sampaga	Balabag ES
12	Veronica Boquida	Balabag ES
13	Lecile Reusora	Binaton ES
14	Christian Amelius Titong	Binaton ES
15	Aurene Hernan	Casildo B. Nonol, Sr. ES
16	Ma. Gloria Sarael	Casildo B. Nonol, Sr. ES
17	Charei Ren C. Claros	Cogon ES
18	Joe-Ann P. Gonora	Colorado ES
19	Mitzi V. Macario	Colorado ES
20	Analiza Espino	Damñas ES
21	Donna Fe C. Camilo	Damñas ES
22	Jay an Roldan	Dawis ES
23	Ruby Flores	Dawis ES
24	Fidelis Shuck	Digos City Central ES
25	Jennifer Arig	Digos City Central ES
26	Janice Riancho	Digos City Central ES
27	Lorna Superioridad	Digos City Central ES
28	Arlene Villota	Digos City Central ES
29	Juna Mae Aresco	Digos City NHS - Balabag HS Annex
30	Junar L. Binag	Digos City NHS - Balabag HS Annex
31	Lee Brenda Precellas	Digos City NHS - Igpit HS Annex
32	Marvin Nulmasa	Digos City NHS - Matti HS Annex
33	Veljun Cuizon	Digos City NHS - Soong HS Annex
34	Roniepe Afileno	Digos City NHS -AP
35	Floradel Dumadag	Digos City NHS -Sci
36	Jenny Regidor	Digos City NHS - Fil
37	Luzvina Playda	Digos City NHS -TLE
38	Marie Grace F. Carillo	Digos City NHS -MAPEH
39	Elline Chan	Digos City NHS -Math
40	Lady Kristine Javier	Digos City NHS -English
41	Lannie Banta	Digos City NHS -Values
42	Ronald Troy	DiCNHS - Aplaya Ext. HS
43	Pablita A. Antipuesto	Domingo Abawag ES (Tiguman)
44	Emily Calvo	Domingo Abawag ES (Tiguman)
45	Annie Escoton	Don Mariano Marcos ES
46	Raquilyn Javillo	Don Mariano Marcos ES
47	Geselle Salape	Don Mariano Marcos ES
48	Leonita Tubojan	Don Mariano Marcos ES
49	Carlyl Marumas	Don Mariano Marcos ES
50	Karla Mae S. Titong	Dulangan ES
51	Jane V. Estabaya	Dulangan ES
52	Analou A. Tecson	Federico Alferez ES (Goma)
53	Rex P. Geyrozaga	Federico Alferez ES (Goma)
54	Rosalin Suyat	Gaudioso Reusora CES
55	Perlita D. Subang	Gaudioso Reusora CES

List of Participants for 036 Empowerment Training
Batch 1B
Training Venue : Megans Function Hall, Bataan St., Digos City
January 31-February 1, 2020

	Participants	School
56	Nikki Preglo	Igpit ES
57	Marry Anthonette Geyrozaga	Igpit ES
58	Lilian Villegas	Isaac Abalayan ES
59	Sarah Jane Osal	Isaac Abalayan ES
60	Sharra May Najirul	Jolencio R. Alberca ES
61	Ritchelle Albiar	Kapatagan NHS
62	Amiera Dagadas	Kapatagan NHS
63	Dolor Montecalvo	Kibanban ES
64	Rosilyn B. Namoco	Lungag ES
65	Hazel C. Salao	Lungag ES
66	Myhrra Claire Camingawan	Mahayahay ES
67	Melodina Gatchalian	Mahayahay ES
68	Elvie Phori	Marawer ES
69	Via Valerei Bacugan	Marawer ES
70	Mary Jimz C. Abellon	Matti ES
71	Jesa Fyh B. Sarcauga	Matti ES
72	Rhodora Eñola	Matti ES
73	Maila Delos Reyes	Necencio A. Isidro ES
74	Dianne Manit	Necencio A. Isidro ES
75	Romena A. Malahay	Pedro Basalan ES
76	Nerren Granada	Pedro Basalan ES
77	Lee Glenda Precellas	Pedro Basalan ES
78	Cherryvic Castillo	Pedro S. Garcia ES
79	Roselyn Bafion	Ramon Magsaysay CES
80	Aluna Senajon	Ramon Magsaysay CES
81	Leah Ranara	Ramon Magsaysay CES
82	Annabelle Anito	Ramon Magsaysay CES
83	Divina Casio	Ramon Magsaysay CES
84	Glenda Crispino	Ramon Magsaysay CES
85	Rex Calamohoy	Ranao ES
86	Jerwin L. Granada	Remedios N. Saplala ES
87	Myrell Movida	Remedios N. Saplala ES
88	Renieline Enrera	Remedios N. Saplala ES
89	Avelino Tuditud	Rizal CES
90	Iris Celleros	Rizal CES
91	Jovelyn Aleria	Rizal CES
92	Josephine L. Saleriana	Ruparan ES
93	Jade J. Robles	Ruparan ES
94	Gilfren Love B. Añabeza	Ruparan NHS
95	Mary Jane L. Bongcayao	San Miguel ES
96	Pauline Marie Yray	San Miguel ES
97	Analie S. Luna	San Miguel ES
98	Russel T. Mistula	Soong ES
99	Jenirose E. Emasula	Soong ES
100	Eden Grace Jamili	Digos City Senior HS
101	Peachy L. Diana	Dawis NHS
102	Mary Grace T. Masola	Goma NHS
103	Manuel A. Caniban Jr	ALS
104	Joselito Lim	ALS
105	Rosemell Saavendra	ALS

List of Participants for 036 Empowerment Training
Batch 2A
Training Venue : ADAS Function Hall, Lim Ext. Digos City
February 7-8, 2020

	Name	Schools
1	Clarita Dagadas	Aplaya ES
2	Elcita D. Llemit	Aplaya ES
3	Violeta Mugot	Aplaya ES
4	Merla Gilledo	Apolandia ES
5	Mercy Grace Arendain	Apolandia ES
6	Florita R. Paller	Arcaflor Maniapao ES
7	Lilibeth Cawog	Badiang ES
8	Mizaruva Antonio	Badiang ES
9	Hazel Jane Malano	Bagumbuhay ES
10	Rean A. Suelo	Balabag ES
11	Allen Bautista	Balabag ES
12	Melisa Sanches	Binaton ES
13	Joycee H. Cortes	Binaton ES
14	Katherine Villagonzalo	Casildo B. Nonol, Sr. ES
15	Elnor S. Cirunay	Casildo B. Nonol, Sr. ES
16	Jesie C. Titong	Cogon ES
17	Joje S. Costaños	Colorado ES
18	Florence Fe T. Camahalan	Colorado ES
19	Noriegen I. Amacio	Damñas ES
20	Leanne P. Ruda	Damñas ES
21	Wilfredo Dohinog Jr.	Dawis ES
22	Jean Estanio	Dawis ES
23	Ione Milgrosa Gelvero	Digos City Central ES
24	Bernadette Polancos	Digos City Central ES
25	Alice Santos	Digos City Central ES
26	Janet Espinosa	Digos City Central ES
27	Charmaine Misa	Digos City Central ES
28	Abegail Lao	Digos City NHS - Balabag HS Annex
29	Charlon Jessimar A. Ypil	Digos City NHS - Balabag HS Annex
30	Jayvelyn Estrera	Digos City NHS - Igpit HS Annex
31	John Silver Pacifar	Digos City NHS - Matti HS Annex
32	Shiela Soriano	Digos City NHS - Soong HS Annex
33	Daisy Olidina	Digos City NHS -AP
34	Janice Alquizar	Digos City NHS -Sci
35	Revina Monil	Digos City NHS - Fil
36	Luzane Uriante	Digos City NHS -TLE
37	Narciso Marañoñ Jr.	Digos City NHS -MAPEH
38	Emelita Cabano	Digos City NHS -Math
39	Athena Lim	Digos City NHS -English
40	Oscar Dy	Digos City NHS -Values
41	Lorence Alayon	DiCNHS - Aplaya Ext. HS
42	Marites Galaraga	Domingo Abawag ES (Tiguman)
43	Judith Galaraga	Domingo Abawag ES (Tiguman)
44	Dionesia Ruiz	Don Mariano Marcos ES
45	Romana Paman	Don Mariano Marcos ES
46	Lorna Arriba	Don Mariano Marcos ES
47	Imelda Gallofin	Don Mariano Marcos ES
48	Florecita Densing	Don Mariano Marcos ES
49	Joyce F. Baluran	Dulangan ES
50	Belinda T. Maurin	Dulangan ES
51	Mebe Jean D. Cuadra	Federico Alferez ES (Goma)
52	Kathleen Salaspe	Federico Alferez ES (Goma)

List of Participants for 036 Empowerment Training
Batch 2B
Training Venue : Megans Function Hall, Lim Bataan St. Digos City
February 7-8, 2020

	Name	Schools
53	Kathleen Salaspe	Federico Alferes ES (Goma)
54	Stephanie Anne Valendez	Gaudioso Reusora CES
55	Maria Cristina A. Brigole	Gaudioso Reusora CES
56	Mark Stephen Bohol	Igpit ES
57	Bebylyn Gomez	Igpit ES
58	Jocelyn Tenebro	Isaac Abalayan ES
59	Leo Berola	Isaac Abalayan ES
60	Rosemilyn D. Yabut	Jolencio R. Alberca ES
61	Ailyn Magdadaro	Kapatagan NHS
62	Phebe Marie Hemperoso	Kapatagan NHS
63	Ana Demecillo	Kibanban ES
64	Belinda C. Dano	Lungag ES
65	Christy C. Aballe	Lungag ES
66	Vanessa Elarcosa	Mahayahay ES
67	Mercedita Aquino	Mahayahay ES
68	Quenie delos Reyes	Marawer ES
69	Loy Ramos	Marawer ES
70	Ralph Dale A. Quion	Matti ES
71	Lloyd C. Cervantes	Matti ES
72	Sheena Karla C. Rabelo	Matti ES
73	Junamae Morales	Necencio A. Isidro ES
74	Ellen Mae Palomar	Necencio A. Isidro ES
75	Weena M. Vergara	Pedro Basalan ES
76	Mafe Superioridad	Pedro Basalan ES
77	Cristine Pelipog	Pedro Basalan ES
78	Relialyn Ramos	Pedro S. Garcia ES
79	Cherie Mae Espejo	Ramon Magsaysay CES
80	Gina Jalop	Ramon Magsaysay CES
81	Edna Norida	Ramon Magsaysay CES
82	Mary Bee Lausa	Ramon Magsaysay CES
83	Sittie Aine G. Macatbar	Ramon Magsaysay CES
84	Judith Abellon	Ramon Magsaysay CES
85	Pedro Roble	Ranao ES
86	Crister R. Vicho	Remedios N. Saplala ES
87	Noreen Villegas	Remedios N. Saplala ES
88	Donna Daraman	Remedios N. Saplala ES
89	Jaymark Simeon	Rizal CES
90	Charlene Bacaling	Rizal CES
91	Ruby Jane Espares	Rizal CES
92	Lea L. Dumapias	Ruparan ES
93	Jonah A. Udo	Ruparan ES
94	Darell C. Estabaya	Ruparan NHS
95	Angeline O. Cabalquinto	San Miguel ES
96	Gina L. Descuatan	San Miguel ES
97	María Pamela C. Llamag	San Miguel ES
98	Rhea Ferrer	Soong ES
99	Gay Marie S. Ybañez	Soong ES
100	Jessie Balorio	Digos City Senior HS
101	Camille Grace Lascuña	Dawis NHS
102	Gretzen Baguhin	Goma NHS
103	Emelyn Diaz	ALS
104	Elmer R. Godinez Jr.	ALS
105	Shirley R. Olandia	ALS

List of Participants for 036 Empowerment Training
Batch 3A
Training Venue : ADAS Function Hall, Lim Ext. Digos City
February 21-22, 2020

	Names	Schools
1	Amina Ibrahim	Aplaya ES
2	Reynalda Jumawan	Aplaya ES
3	Ma. Hilda Lourdes N. Maung	Aplaya ES
4	Ladiza Ross Curay	Apolandia ES
5	Alma T. Capuno	Arcaflor Maniapao ES
6	Bendra Ismael	Badiang ES
7	Alona Uy	Badiang ES
8	Rod Rotchie Sacedor	Bagumbuhay ES
9	Anna Mae Sale	Bagumbuhay ES
10	Maria Theresa M. Sarino	Balabag ES
11	Lucelyn Aleja	Balabag ES
12	Phoebe Tolero	Binaton ES
13	Kristine S. Pabroa	Binaton ES
14	Rhea Lyn D. Cabalse	Casildo B. Nonol, Sr. ES
15	Maristle Q. Pomperada	Casildo B. Nonol, Sr. ES
16	Lorelie J. Marabueno	Colorado ES
17	Evelyn A. Poncardas	Colorado ES
18	Margie D. Baloy	Damñas ES
19	Jonathan Matias	Damñas ES
20	Emily Samoramos	Dawis ES
21	Leizel Piloto	Dawis ES
22	Ma. Corazon Montelibano	Digos City Central ES
23	Julieta Perez	Digos City Central ES
24	Geraldine Datoc	Digos City Central ES
25	Salome Geral	Digos City Central ES
26	Grace Victoria Musong	Digos City Central ES
27	Lowella Dumaguit	Digos City NHS - Balabag HS Annex
28	Sheryl A. Delos Santos	Digos City NHS - Balabag HS Annex
29	Rizza Relativo	Digos City NHS - Igpit HS Annex
30	Kirt Allen Florida	Digos City NHS - Matti HS Annex
31	Denivieve Joy Gerona	Digos City NHS - Soong HS Annex
32	Key Marie Lacap	Digos City NHS -AP
33	Marvin Padillo	Digos City NHS -Sci
34	Rosalyn Sambogoy	Digos City NHS - Fil
35	Marlon Mercader	Digos City NHS -TLE
36	Clarissa C. Laco	Digos City NHS -MAPEH
37	Annabelle Thiam	Digos City NHS -Math
38	Junara Nudas	Digos City NHS -English
39	Melba Canda	Digos City NHS -Values
40	Ronie Jane Arellano	DiCNHS - Aplaya Ext. HS
41	Nena Pantil	Domingo Abawag ES (Tiguman)
42	Carmi Chariz Alcover	Domingo Abawag ES (Tiguman)
43	Jay Geyrozaga	Don Mariano Marcos ES
44	Emie Lagundino	Don Mariano Marcos ES
45	Duriza Sison	Don Mariano Marcos ES
46	Meriam Berido	Don Mariano Marcos ES
47	Elenita Escabarte	Don Mariano Marcos ES
48	Edna S. Visiata	Dulangan ES
49	Aileen N. Cabaron	Dulangan ES

List of Participants for 036 Empowerment Training
Batch 3B
Training Venue : Megans Function Hall, Lim Bataan St. Digos City
February 21-22, 2020

	Names	Schools
50	Milafe P. Cantila	Federico Alferez ES (Goma)
51	Jimuel L. Quiday	Federico Alferez ES (Goma)
52	Jean F. Sarabillo	Gaudioso Reusora CES
53	Jenniffer J. Barsalote	Gaudioso Reusora CES
54	Hedda Hermida	Igpit ES
55	Nilrose Casiano	Igpit ES
56	Josephine Lopez	Isaac Abalayan ES
57	Antonia Tungal	Isaac Abalayan ES
58	Marybeth D. Cadion	Jolencio R. Alberca ES
59	Alther Alitao	Kapatagan NHS
60	Jude Devilleres	Kapatagan NHS
61	Hermila Panis	Kibanban ES
62	Richelle B. Villarobia	Lungag ES
63	Arnold Selgas	Lungag ES
64	Jeriel Caminade	Mahayahay ES
65	Ivy D. Eting	Mahayahay ES
66	Jazzel Sosmeña	Marawer ES
67	Marissa Estañol	Marawer ES
68	Maricel D. Encarnacion	Matti ES
69	Criselda C. Segura	Matti ES
70	Mae Anior Alojado	Necencio A. Isidro ES
71	Juvelyn Tadtas	Necencio A. Isidro ES
72	Jocelyn G. Marata	Pedro Basalan ES
73	Katrina Paula Payot	Pedro Basalan ES
74	Marivi Alcomendras	Pedro Basalan ES
75	Elizabeth Orlanes	Pedro S. Garcia ES
76	Janice Lapaz	Ramon Magsaysay CES
77	Grace Fuentes	Ramon Magsaysay CES
78	Marisol Limpangog	Ramon Magsaysay CES
79	Lenie Depalubos	Ramon Magsaysay CES
80	Matillon Organiza	Ramon Magsaysay CES
81	Juliet Adolfo	Ramon Magsaysay CES
82	Raizza F. Chiquito	Remedios N. Saplala ES
83	Terese Ann Cuevas	Remedios N. Saplala ES
84	Stella Marie Recla	Remedios N. Saplala ES
85	Rene L. Eran	Rizal CES
86	Milogen Damaso	Rizal CES
87	Lynjoy Delos Reyes	Rizal CES
88	Jupaloyd S. Arellano	Ruparan ES
89	Marlyn H. Catane	Ruparan ES
90	Angeline A. Embodo	Ruparan NHS
91	Leovi Mae Llagas	San Miguel ES
92	Ella D. Lozano	San Miguel ES
93	Beau Gee S. Mabiscay	San Miguel ES
94	Susan Taguiam	Soong ES
95	Austra Reyes	Digos City Senior HS
96	Jinky Conat	Dawis NHS
97	Jullaih Leusille Marciano	Goma NHS
98	Job E. Ube	ALS
99	Yancy R. Bacugan	ALS
100	Scarlet P. Presillas	ALS

Facilitators for the 3 Batches

Facilitators TEAM A

1	Jimmy K. Laranjo (Team Leader)	Ramon Magsaysay ES
2	Blair Brian Torres	Kapatagan NHS
3	Kim A. Fernandez	Igpit NHS
4	Grace D. Alvarado	Isaac Abalayan ES
5	Ralph Lim	DICNHS
6	Sheila Bliss J. Goc-ong	Matti NHS
7	Melvy Espanol	Digos City SHS

Facilitators TEAM B

8	Jaymark Alocelja (Team Leader)	Marawer ES
9	Alden Rhee A. Degamo	Goma NHS
10	Darlene D. Pascual	Dawis NHS
11	Marvin Biscocho	G. Reusora ES
12	Janet M. Villapaz	R.Saplala ES
13	Charles Ramos	Digos City SHS
14	Robelle R. Ambol	Ruparan NHS

Training Manager

Stephen R. Pascual
IT Officer I