



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



**DIVISION MEMORANDUM**  
 No. 072, s. 2020

January 29, 2020

**Replacement Facilitator for the O365 Training-Workshop for Teachers**

To: **Matti NHS School Head**

1. This has reference to Division Memorandum No. 041 s. 2020 Re: O365 Empowerment Training-workshop for Teachers which will conducted on three batches on January 31 to February 1, 2020, February 7-8, 2020 and February 21-22, 2020.
2. In line with this, **Ms. Nelfa del Cruz** is directed to facilitate the said training in lieu of Ms. Kim Fernandez who could not attend due to conflict of other activities.
3. Travel expenses will be charged to local funds, subject to the usual accounting and auditing rules and regulations.
4. For your information and guidance.

FOR AND IN THE ABSENCE OF:

**CRISTY C. EPE, CESE**  
 Schools Division Superintendent

*Melanie P. Estacio*  
 MELANIE P. ESTACIO, Ph.D.  
 DIVISION SUPERINTENDENT  
 OFFICE OF THE ASSISTANT SCHOOLS DIVISION SUPERINTENDENT

GepEd Schools Division of Digos City  
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 References:  
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