



Republic of the Philippines  
 Department of Education  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



January 31, 2020

Division Memorandum

No. 073 s. 2020

**ATTENDANCE TO THE PRE- PROCUREMENT CONFERENCE**

TO : Mr. Marcelino Ranollo  
 Division Supply Officer  
 Chair, Committee on Supply & Procurement- DAVRAA Meet

Mrs. Gemma Salanga  
 Department Head, DICNHS  
 Vice Chair, Committee on Food- DAVRAA Meet  
 Thru: Datu Roger Manapol, Ed.D  
 Principal IV  
 Digos City National High School

1. In reference to the basic communication of the BAC Chairman of the City Government of Digos dated January 24, 2020 relative to the scheduled Pre- Procurement Conference (Meals and Snacks of Athletes and Coaches for the training and DAVRAA Meet) on February 4, 2020 at 10:30 am, SP Session Hall, SP Building, Digos City, the abovementioned personnel are hereby advised to attend the said conference as the representatives of this Office.
2. See attached letter for your reference.
3. For compliance.

FOR AND IN THE ABSENCE OF:

**CRISTY C. EPE**  
 Schools Division Superintendent

*Melanie P. Estalera*  
 MELANIE P. ESTALERA, Ph.D.  
 OFFICER-IN-CHARGE  
 OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

**DepEd Schools Division of Digos City**  
**RECORDS SECTION**  
**RELEASED**  
 52835  
 DATE: JAN 31 2020 TIME: 2:51  
 BY: [Signature]

Incl: As stated

To be indicated in the Perpetual Index under the following subjects:

CURRICULUM                      SPORTS                      CONFERENCE

ZGG: Attendance to the Pre-Procurement Conference

1/31/2020



Republic of the Philippines  
Province of Davao del Sur  
CITY OF DIGOS

DepEd Schools Division of Digos City  
RECORDS SECTION



RECEIVED 52835

DATE: 30 JAN 2020 TIME: 12:49 PM

BY:

**BIDS AND AWARDS COMMITTEE (BAC)**

January 24, 2020

**TO: BAC Members  
BAC Secretariat, TWG  
End-Users: CMO/ City Division-DepEd**

**SUBJECT : Project Procurement Activities**

This City's Bids and Awards Committee (BAC) will convene at the SP Session Hall, SP Building, this City on the following procurement activities of the project, to wit:

**PROJECT PROCUREMENT ACTIVITIES**

**1.) Pre Procurement Conference – FEBRUARY 4, 2020 @ 10:30 a.m. ( TUESDAY)**

<p>P.R. No. 2020-46 Dated: 1/8/2020 ABC: Php 3,274,200.00</p> <p><b>Source of Funds: Gen. Fund End user: CMO/City Div. DepEd</b></p>	<p><b>545 pax Meals &amp; /snacks (10 days) Training of Athletes with Coaches ( Php 1,635,000.00)</b></p> <p><b>683 pax Meals &amp; Snacks ( 8 days) DAVRAA 2020 (Php 1,639,200.00)</b></p> <p><b>Note:</b></p> <ol style="list-style-type: none"><li>1.) With food warmer</li><li>2.) Can provide buffers good for 12-15 persons every meal</li><li>3.) Provide presidential table with skirting &amp; center piece and tables in the mess hall should have table cloth (would jive with the theme)</li></ol>
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Thank you for the usual cooperation.

Very truly yours,

**ATTY. NIKKOLO MARCO AURELIO V. CORTES /  
BAC Chairman /City Public Information Officer**