



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

February 27, 2020

**DIVISION MEMORANDUM**  
**No. 167, s. 2020**

**ADMINISTRATION OF ENGLISH PROFICIENCY (EPT) FOR  
 TEACHER I APPLICANTS**

To: Chiefs, SGOD & CID  
 Education Program Supervisors  
 Public School District Supervisors  
 Division Testing Coordinator  
 All Others Concerned

1. In reference to DepEd Order No. 7, s. 2015, DepEd Order No. 3, s. 2016 and DepEd Order No. 32, s. 2016, this Office, in coordination with the Bureau of Education Assessment (BEA) and Schools Division of Panabo City, will conduct the **English Proficiency Test (EPT)** to Teacher 1 applicants on **March 8, 2020 (7:30 A.M.)** at **Panabo National High School, Panabo City**.

2. The personnel listed below are advised to be in the testing center on the examination day:

Division Testing Coordinator	Eleser D. Mateo
Division Guidance Coordinator	Rofelia T. De Mesa

3. Concerned Digos City Division Officials/Personnel shall advise the test takers on the following:

- a. Bring the application form during the examination day for verification, together with one (1) valid identification card.
- b. Arrive at the Testing Center thirty (30) minutes before the time.
- c. Please bring 2 pencil lead no. 2.
- d. Please wear appropriate and decent attire. Strictly **NO WEARING OF SHORTS, SLEEVELESS AND SLIPPERS.**


4. Personnel involved to the above-mentioned activity are entitled of one (1) day Service Credits or Compensatory Overtime Credits subject to the existing CSC and CSC-DBM Joint Circular No. 2, s. 2004 on non-monetary remuneration for the overtime services rendered.

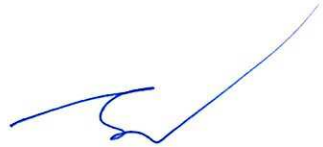
5. Transportation & other incidental expenses is chargeable against Local Funds subject to the usual accounting and auditing rules and regulations.

6. For dissemination and strict compliance.

DepEd Schools Division of Digos City,  
 RECORDS SECTION

**RELEASED**  
 55639  
 DATE: 02 MAR 2020 TIME: 1:03

BY: 



**CRISTY C. EPE**  
 Schools Division Superintendent



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