



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

March 11, 2020

**DIVISION MEMORANDUM**  
No. 198, s. 2020

**URGENT MEETING**

To: **Assistant Schools Division Superintendent**  
**Division Chiefs**  
**Public School District Supervisors**  
**Education Program Supervisors**  
**School Heads/Administrators**  
**HRD SEPS**  
**HRD EPS II**  
**DRRM Coordinator**  
**Medical Team**  
**Concerned Personnel**

1. Please be informed that there will be an urgent meeting tomorrow March 12, 2020 (Thursday) at 9:00 o'clock in the morning at the AVR, Digos City National High School, Rizal Avenue, Digos City.
2. Bring your own snacks and lunch. Attendance is a must, no proxy allowed.
3. Travelling expenses is chargeable against local funds subject to usual accounting and auditing rules and regulations.
4. For immediate dissemination and compliance.

**CRISTY C. EPE**  
Schools Division Superintendent

DepEd Schools Division Office of Digos City  
RECORDS SECTION

**RELEASED** 56771

DATE: 11 MAR 2020 TIME: 2:42

BY: