



Republic of the Philippines  
**Department of Education**  
**REGION XI**  
**SCHOOLS DIVISION OF DIGOS CITY**

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**  
No. 226, s. 2020

March 26, 2020

**DEADLINE EXTENSION FOR GOVERNMENT AUTHORITY (PERMIT OR RECOGNITION), TUITION AND/OR OTHER FEE APPLICATIONS FOR SY 2020-2021 AMID THE COVID 19 NATIONAL HEALTH EMERGENCY**

To: Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. In pursuance to the Regional Memorandum No. 014, s. 2020 dated March 23, 2020, this office hereby announces that the deadline of submission by private educational institutions to this schools division office of their applications for government authority (permit or recognition) and tuition and/or other fees for SY 2020-2021 is hereby extended following the hereunder guidelines:
2. Application for permit or recognition covering new courses or programs, renewal (online application system for private schools), government recognition, school branch, renewal applications with the new courses or programs, and senior high school applications are extended to May 22, 2020.
3. For the purpose of clarity, the Online Application System for Private Schools (OASPS) will institute an automatic lockdown after May 22, 2020.
4. Applications for establishment or conversion of public schools will be accepted starting June 1 to August 30, 2020.
5. The annual March 15 deadline for tuition and/or other fee applications is extended up to April 15, 2020.
6. Private schools whose tuition and/or other fee applications were not accepted by the Quality Assurance Division (QAD) of DepEd Regional Office XI for failing to catch the March 15 deadline this year are requested to resubmit.
7. In line with the imposition of strict community quarantine and the efforts to ensure social/physical distancing amid the COVID 19 health emergency, it is informed that the walk-in clients of Quality Assurance Division (QAD) will only be catered by the said office until after the COVID 19 national health emergency is lifted.
8. Private school partners are directed to personally submit their documents to the DepEd Regional Office for QAD validation (this includes renewal applications under the OASPS) taking strict compliance to item no. 7 of this Division Memorandum.



**Address:** Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002  
**Telephone No:** (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375

9. It is reiterated that the herein provided latitude is only for SY 2020-2021 .
10. For strict compliance.



**CRISTY C. EPE**  
Schools Division Superintendent

**DepEd Schools Division of Digos City**  
**RECORDS SECTION**

**RELEASED** 57396

DATE: MAR 26 2020 TIME: 1:43

BY: 



Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director

March 23, 2020

REGIONAL MEMORANDUM  
No. 014 s. 2020

DEADLINE EXTENSION FOR GOVERNMENT AUTHORITY (PERMIT OR  
RECOGNITION), TUITION AND/OR OTHER FEE APPLICATIONS  
FOR SY 2020-2021 AMID THE COVID 19 NATIONAL  
HEALTH EMERGENCY

To : Schools Division Superintendents  
School Heads of Public and Private Elementary  
and Secondary Schools  
All Others Concerned

1. In view of President Rodrigo R. Duterte's issuance of Presidential Proclamation 922 placing the entire country under the State of Public Health Emergency in relation to National Security, the strict implementation of community quarantine, the imposition of partial lockdown from March 19, 2020 to April 1, 2020 by the Local Government Units of Davao Region and the assurance of an unhampered service to our clients, this Regional Office hereby announces that the deadline of submission by private educational institutions to the Schools-Division Offices of their applications for government authority (permit or recognition) and tuition and/or other fees for SY 2020-2021 is hereby extended following the hereunder guidelines
2. Applications for permit or recognition covering *new courses or programs, renewal (online application system for private schools), government recognition, school branch, renewal applications with new courses or programs and senior high school applications* are extended to **May 22, 2020**.
3. For purposes of clarity, the Online Application System for Private Schools (OASPS) will institute an automatic lockdown after **May 22, 2020**.
4. Applications for establishment or conversion of public schools will be accepted starting **June 1 to August 30, 2020**.
5. The annual March 15 deadline for tuition and/or other fee applications is extended up to **April 15, 2020**.



Address: F. Torres St., Davao City (8000)  
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Republic of the Philippines  
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 DAVAO REGION

Office of the Regional Director

6. Private schools whose tuition and/or other fee applications were not accepted by the Quality Assurance Division (QAD) for failing to catch the March 15 deadline this year are requested to resubmit. All Schools-Division Offices are directed to relay said information to the concerned schools in their jurisdiction
7. In line with the imposition of strict community quarantine and the efforts to ensure social physical distancing amid the COVID-19 health emergency, it is informed that walk-in clients of Quality Assurance Division (QAD) will only be catered by the said office until after the COVID-19 national health emergency is lifted.
8. After conducting their own evaluation, SDOs are directed to notify their private school partners to personally submit their documents to this Regional Office for QAD validation (this excludes renewal applications under the OASPS) taking strict compliance to item no. 7 of this Regional Memorandum
9. It is reiterated that the herein provided latitude is only for SY 2020-2021.
10. For strict compliance

  
**EVELYN R. FETALVERO, CESO IV**  
 Assistant Regional Director for  
 Officer-in-Charge  
 Office of the Regional Director

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