



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 231, s. 2020

March 23, 2020

DESIGNATION AS LIAISON OFFICER FOR DBP CONCERNS

To: ROSARIO B. DIAMANTE- Administrative Officer IV

1. In addition to your duties and responsibilities as Administrative Officer IV of the Cash Section, you are hereby designated as the DepEd Digos City LIAISON OFFICER to the Development Bank of Philippines (DBP) Digos City Branch.
2. As such you are expected to have effective linkages with the DBP in facilitating official transactions of the SDO with the DBP.
3. Further, you are to disseminate promptly to concerned officials and employees of the SDO and the schools all information, announcements and concerns that DBP has disseminated to its clientele, which also covers our SDO. Moreover, All reports and documents shall be promptly submitted to DBP.
4. Your designation shall be effective immediately and shall remain in force and effect unless sooner revoked by an authorized official.
5. For your guidance and compliance.

CRISTY C. EPE
Schools Division Superintendent

