



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

April 29, 2020

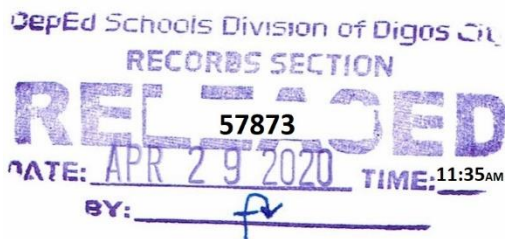
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VIRTUAL UPSKILLING AND TRAINING FOR MICROSOFT AMBASSADORS

To: **STEPHEN PASCUAL**
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ROBIN CHARLES RAMOS
MOISES PERRAL

1. Herewith is OUA MEMO 00-0420-0077 dated April 28,2020, entitled VIRTUAL UPSKILLING AND TRAINING FOR MICROSOFT AMBASSADORS.
2. In view of this, Microsoft Philippines endorses the virtual upskilling for Microsoft Education Ambassadors (MEA) as part of the transitioning of all face-to-face events into virtual sessions that will continuously support our teachers and learners despite of the COVID-19 pandemic.
3. The Training is scheduled to run between 27 April 2020 to 15 June 2020 and focuses on enabling educators on the use of Office 365 tools for remote learning and teaching leveraging on the existing tools of the Department of Education (DepEd). The activity also aims to yield materials for the DepEd Commons.
4. For any questions or clarifications, kindly contact Mr. Mark Anthony C. Sy of the ICTS-Educational Technology (EdTech) Unit via email mark.sy002@deped.gov.ph or edtech@deped.gov.ph
5. For your guidance and compliance.

CRISTY C. EPE
Schools Division Superintendent



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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0420-0077
MEMORANDUM
28 April 2020

For: **Regional Directors**
Schools Division Superintendents

Subject: **VIRTUAL UPSKILLING AND TRAINING FOR MICROSOFT**
EDUCATION AMBASSADORS (MEA)

The Office of the Undersecretary for Administration (OUA) through the Information and Communications Technology Service (ICTS) in partnership with Microsoft Philippines endorses the virtual upskilling for Microsoft Education Ambassadors (MEA) as part of the transitioning of all face-to-face events into virtual sessions that will continuously support our teachers and learners despite of the COVID-19 pandemic.

The Training is scheduled to run between 27 April 2020 to 15 June 2020 and focuses on enabling educators on the use of Office 365 tools for remote learning and teaching leveraging on the existing tools of the Department of Education (DepEd). The activity also aims to yield materials for the DepEd Commons.

Please see attached Training Matrix for ready reference.

For any questions or clarifications, kindly contact Mr. Mark Anthony C. Sy of the ICTS-Educational Technology (EdTech) Unit via email mark.sy002@deped.gov.ph or edtech@deped.gov.ph.

For dissemination and appropriate action.



ALAIN DEL B. PASCUA
Undersecretary



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)]

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