



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

May 1, 2020

No. 262, s. 2020

**FURTHER DEADLINE EXTENSION FOR GOVERNMENT AUTHORITY
(PERMIT OR RECOGNITION), TUITION AND/OR OTHER FEE
APPLICATIONS FOR SY 2020-2021 AMID THE COVID 19
NATIONAL HEALTH EMERGENCY**

To: CID and SGOD Chiefs
Focal Persons for Private Schools
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. In pursuance to Regional Memorandum No. 20, s. 2020, dated April 30, 2020, President Rodrigo R. Duterte's issuance of Presidential Proclamation 922 placing the entire country under the State of Public Health Emergency, and the strict implementation of community quarantine in Davao City up to May 15, 2020, this office hereby announces that the May 22, 2020 deadline of submission by private educational institutions to this schools division office of their applications for government authority (permit or recognition) and tuition and/or other fees for SY 2020-2021 as announced thru Division Memorandum 226, s. 2020 is hereby extended following the hereunder guidelines:
2. Application for permit or recognition covering new courses or programs, renewal (online application system for private schools), government recognition, school branch, renewal applications with the new courses or programs, and senior high school applications are extended from May 22, 2020 to June 19, 2020.
3. The automatic lockdown of the Online Application System for Private Schools (OASPS) scheduled on May 22, 2020 is also moved to June 19, 2020.
4. It is reiterated that applications for establishment or conversion of public schools will be accepted starting June 1 to August 30, 2020.
5. The annual March 15 deadline for tuition and/or other fee applications which was extended to April 15, 2020 is further extended to June 19, 2020.
6. Private schools whose tuition and/or other fee applications were not accepted by the Quality Assurance Division (QAD) of DepEd Regional Office XI for failing to catch the April 15 deadline this year are requested to resubmit.
7. Amid the COVID 19 health emergency, this Schools Division Office strictly imposes the Department of Health policies on social/physical distancing and other health restrictions in dealing with the transacting public.



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8. Private school partners are directed to personally submit their documents to the DepEd Regional Office for QAD validation (This excludes renewal applications under the OASPS. Acceptance of the OASPS applications by the Regional Office from this Schools Division Office through online platform is not affected by the ongoing national health emergency) taking strict compliance to item no. 7 of this Division Memorandum.
9. It is reiterated that the herein provided latitude is only for SY 2020-2021.
10. For strict compliance.



CRISTY C. EPE
Schools Division Superintendent

