



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

May 13, 2020

No. 268, s. 2020

3RD DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2020

**To: ASDS
DIVISION CHIEFS
PUBLIC SCHOOLS DISTRICT SUPERVISORS
EDUCATION PROGRAM SUPERVISORS
EDUCATION PROGRAM SUPERVISOR-SGOD
DIVISION ENGINEER
HEADS OF SECTIONS (AO-V, AO-IV-HR, CASHIER, BUDGET OFFICER,
ACCOUNTANT, PROPERTY OFFICER AND RECORDS OFFICER)
ITO
HEAD - HEALTH & NUTRITION
SENIOR EDUCATION PROGRAM SPECIALISTS
PLANNING OFFICER
EDUCATION PROGRAM SPECIALISTS II
PDO II-DRRM; PDO I-YFP
GUIDANCE COORDINATOR
ELEMENTARY & SECONDARY/SHS SCHOOL HEADS INCLUDING THE
SLCS/OLCS OF EXTENSION AND ANNEXES CLASSES
JUVY CUMAINGKING – MINUTES TAKER**

1. To address the different concerns and issues of this Division, this Office will conduct its 3rd Management Committee (MANCOM) Meeting for 2020 on May 15, 2020 (Friday).
2. In compliance with the “Stay at Home” and “Social Distancing” policies, the said meeting shall be held online via Google Meet from 8:00 am to 4:00 pm. The link shall be announced later.
3. The agenda shall include the following:
 - a) Regional ManCom Updates
 - b) Checklist for the Opening of Classes (Facilities, Equipment and Learning Environment)
 - c) Checklist for the Opening of Classes (Materials, Modality in the Teaching-Learning Process)
 - d) Updates from SGOD, CID, and Administrative and Finance Services,
4. All presentations shall be made in PowerPoint.




Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375

5. For your guidance and compliance.



CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
RELEASED 20-58017
DATE: 13 MAY 2020 TIME: 3:54 pm
BY: 

Encls: None

References: None

To be indicated in the Perpetual Index under the following subjects: SGOD MANCOM MEETING
cesuy: 3RD DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING FOR 2020

13 May 2020



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3rd Division ManCom Meeting
Order of Business for the Day
May 15, 2020

TIME	PARTICULARS	PERSON RESPONSIBLE
8:00 - 8:30 AM	Philippine National Anthem Prayer Roll Call of Participants Welcome Remarks	HRD Francis Jude A. Alcomendras AO-V Melanie P. Estacio, PhD ASDS
8:30AM – 12:00NN	ManCom Meeting Proper <ul style="list-style-type: none"> ▪ Regional ManCom Updates 	Cristy C. Epe, CESE SDS
1:00PM – 4:00pm	<ul style="list-style-type: none"> ▪ Checklist for the Opening of Classes (Facilities, Equipment and Learning Environment) ▪ Checklist for the Opening of Classes (Materials, Modality in the Teaching-Learning Process) ▪ UPDATES SGOD CID ADMIN ACCOUNTING and FINANCE 	Sollie B. Oliver, JD, MATE SGOD Chief Beverly S. Daugdaug, EdD CID Chief
	Closing Prayer	HRD

EMCEE: RONALD B. DEDACE

SECRETARIAT: JUVY CUMAINGKING



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