



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**  
No. 285, s. 2020

June 2, 2020

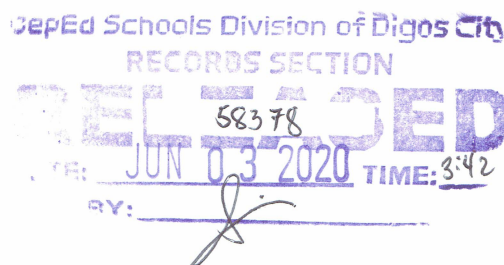
**CLOCKIFY WEBINAR FOR SCHOOL HEADS AND ICT COORDINATORS**

To: Public Schools District Supervisors  
School Heads of Public Elementary and Secondary Schools  
School ICT Coordinators  
All others concerned

1. Pursuant to DepEd Memorandum No. 43, s. 2020, otherwise known as the Guidelines on the Alternative Work Arrangements in the Department of Education in Light of the COVID-19 Stringent Social Distancing Measures, the Schools Division Office is hereby conducting this webinar to introduce the platform (Enclose A) that it will be adopting as a monitoring and reporting mechanism to validate the performance of assigned work and functions and ensure the delivery of committed essential services and priority programs.
2. The webinar will be on **June 3, 2020** (Wednesday) and will start at exactly **10:00 in the morning**. Participants are requested to join the webinar through this link, **meet.google.com/kki-hjsz-zvw** using their official DepEd email account.
3. Participants are also reminded to download the **Clockify** app from the Google Play Store (Enclosure A1) before the start of the webinar and make sure that they have access to their school's DepEd email account as this will be used to setup the team manager account for Clockify.
4. The internet/communication expenses incurred in participation to this orientation shall be charged against the Division/School MOOE funds subject to the usual accounting and auditing rules and regulations.
5. For your information and compliance.

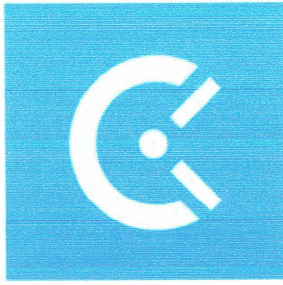
**CRISTY C. EPE**  
Schools Division Superintendent

Encls      Clockify  
References: DepEd Memorandum No. 43, s. 2020  
To be indicated in the Perpetual Index under the following subjects:  
                    GOVERNANCE                      HRMO  
xsf:clockify webinar for school heads and ict coordinators



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(082) 553-8396 | (082) 553-8376  
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### A1. Clockify App in Google Play Store



## Clockify: Time Tracker (Early Access)

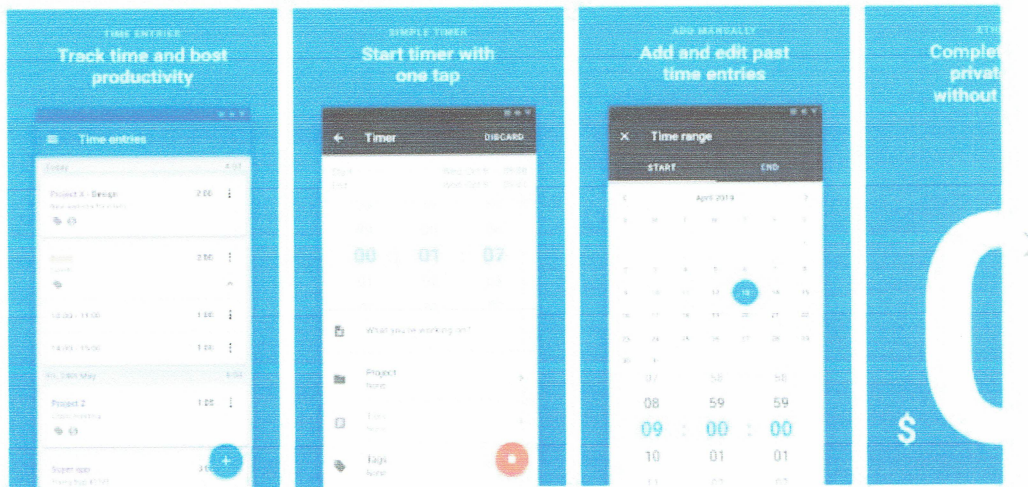
COING Inc Productivity

3+

This app is in development. It may be unstable.  
This app is compatible with your device.

Add to Wishlist

install



NOTE: This is a completely new Android app and is currently live for public testing. Send us feedback at [support@clockify.me](mailto:support@clockify.me)

Clockify is the only 100% FREE time tracker and timesheet app for teams. It allows you to track the time you spend on projects and analyze your productivity. Unlimited users and projects.

### A2. Clockify website - <https://clockify.me/login>

