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Republic of the Philippines
Department of Education - Division of Digos City
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions at the **DEPED-Division of Digos City** in the CSC website:

Aleli M. Chiong

ALELI M. CHIONG, RN, MB
Administrative Officer IV-HRM

Posting date: August 12, 2020
Closing date: August 27, 2020
(2 plantilla items)



No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay/ Grade	Monthly Salary	Qualification Standards				Competency (If applicable)	Place
					Education	Training	Experience	Eligibility		
1	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-750199-2010	19	46,791.00	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year; or Teacher-in-Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years	LET/PBET/R.A.1080	N/A	PEDF
2	TEACHER III	OSEC-DECSB-TCH3-750052-1999	13	26,754.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	LET/PBET/R.A.1080	N/A	PEDF
3	TEACHER III	OSEC-DECSB-TCH3-750640-2016	13	26,754.00						PEDF
4	TEACHER II	OSEC-DECSB-TCH2-755829-1998	12	24,495.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	LET/PBET/R.A.1080	N/A	R S
5	TEACHER II	OSEC-DECSB-TCH2-750930-2016	12	24,495.00						PED

6	TEACHER I	OSEC-DECSB-TCH1-777110-1998	11	24,495.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	LET/PBET/R.A.1080	N/A	G. RE
X	X	X	X	X	X	X	X	X	X	

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual gender identity and expression (SOGIE), to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter address below not later than **August 26, 2020**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance Ratings in the last rating period (if applicable)
3. Photocopy of Certificate of Eligibility/Rating/License
4. Photocopy of the Official Transcript of Records with CAV
5. Photocopy of the Certificates of Speakership/Trainings/Seminar/Recognition/Awards/Commendations not used in the latest promotion.
6. Certificate of Employment.
7. Updated Service Record

Application Letter Address to:

CRISTY C. EPE

Schools Division Superintendent
Office of the Schools Division Superintendent

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their applications to:

ALELI M. CHIONG, RN, MBA

Administrative Officer IV-HRMO

Division of Digos City

Roxas corner Lopez Jaena Streets, Barangay Zone II, Digos City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED