



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

04 September 2020

DIVISION MEMORANDUM
No. 407, s. 2020

**DATA GATHERING ON PRE-RETIREMENT PREPARATIONS OF
TEACHERS IN REGION XI**

To: **ALL SCHOOL HEADS**
CONCERNED TEACHERS
INFORMATION TECHNOLOGY OFFICER II

Pursuant to the unnumbered Regional Memorandum dated 3 September 2020 from Evelyn R. Fetalvero, CESO IV, Assistant Regional Director, Officer-in-Charge of the Office of the Regional director you are hereby enjoined to comply with needed baseline data for our teaching personnel who are 55 years old and above as of 1 June 2020.

The concerned teachers shall fill-out online through Google Forms using this link: <https://forms.gle/PDfdWbwCajMpZg8KA> not later than October 02, 2020.

The concerned school heads and the Division ITO are directed to assist our teachers in the filling-out of the online Google Forms.

For immediate dissemination and strict compliance.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
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DATE: 04 SEP 2020 TIME: 3:46 pm

BY: f





Republic of the Philippines
Department of Education
DAVAO REGION

SCHOOLS DIVISION OFFICE OF LIGUA
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BY: *[Signature]*

Office of the Regional Director

MEMORANDUM

To : Schools Division Superintendents / OIC-SDSs

Subject: DATA GATHERING ON PRE-RETIREMENT PREPARATIONS OF TEACHERS IN REGION XI

Date : September 03, 2020

Relative to the efforts of Regional Office XI Management to prepare our Teachers throughout the Region in their forthcoming retirement, the HRMOs in different Schools Division Offices are hereby advised to facilitate and monitor the online submission of baseline data from the concerned teachers who are 55 years old and above as of June 01, 2020.

The concerned teachers shall fill-out online through Google Forms using this link: <https://forms.gle/PDfdWbwCajMpZg8KA> not later than October 02, 2020. They may seek assistance from their school or district ICTU personnel and HRMOs to complete this task.

Let us join our efforts to help our teachers prepare for a happy and fulfilling retirement.

For immediate dissemination and compliance.

[Signature]
EVELYN R. FETALVERO, CESO IV
Assistant Regional Director *enr*
Officer-In-Charge
Office of the Regional Director

Enclosed: As Stated

ROA3/PS/ljtj

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