

Republic of the Philippines

DEPARTMENT OF EDUCATION

Region XI

CITY SCHOOLS DIVISION OF DIGOS CITY

Digos City

REQUEST FOR QUOTATION



BAC CHAIRMAN

		20-08-03	20-08-038C		
		RFQ N	lo.		
		26-Aug-	-20		
		Date			
Company Name	:				
Address	:				
Contact No.	:				
TIN No.	:				
	quote your lowest price on the item/s listed below, subject to the General Conditions, time of delivery and submit your quotation duly signed by your representative.	-			
		MELANIE P/ESTACIO, Ph.D			

NOTE:

- 1. ALL ENTRIES MUST BE LEGIBLY WRITTEN. 2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF P.O. 3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
- 4. PAYMENT TERM: WITHIN 30 DAYS
- 5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ: a) Mayor's/Business Permit b) PhilGEPS Registration

- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

<u>NOTE:</u> For CY 2020, bidders shall submit these documents to DepEd Digos City Division only **ONCE**.

6. Approved Budget: Php 90,952.00

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE TOTAL PRICE
1	RISO Machine (PHOTO-PRO) INK Z Type S-4253	рс	12	
2	Master Roll A4 200 cuts	рс	4	
3	RISO RZ220UI INK	рс	12	
4	RISO RZ220UI roll	рс	4	
5	RISO EZ 221U ink	рс	12	
6	RISO EZ 221U roll	рс	4	
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	SUBJECT TO WITHHOLDING TAX	1		1
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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. Canvassed by: Company Name Telephone/Cellphone Number Date Printed Name/Signature of Authorized Representative

Date:			