



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 488, s.2020

October 13, 2020

DISSEMINATION OF THE SCHOOL EFFECTIVENESS TOOLKIT (SET)

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
All Education Program Supervisors
All Public Schools District Supervisors
School Heads of Public Elementary and Secondary Schools
All Others Concerned

1. This is in reference to the herein attached Memorandum DM-PHROD-2020-00324 entitled *School Effectiveness Toolkit for BE-LCP Implementation in Schools* which urges wide dissemination of the said toolkit in schools.
2. The School Effectiveness Toolkit (SET) has been developed by the Bureau of Human Resource and Organizational Development- School Effectiveness Division (BHROD-SED) in pursuance to the policies issued by DepEd in relation to the learning continuity of learners amid the COVID-19 pandemic.
3. The SET was designed to be as user-friendly as possible to address the urgent need of the schools for reference materials on school operations during this pandemic. The school processes were presented in infographics, effective strategies of other schools based on the dry runs conducted were shown as examples, and the roles of different school personnel and stakeholders were mapped out to facilitate the delivery of essential education services at the school level.
4. The SET can be downloaded at <http://bit.ly/SchoolEffectivenessToolkit2020>.
5. For queries and concerns, BHROD-SED can be contacted through email via bhrod.sed@deped.gov.ph.
6. Attached is a copy of the memorandum for reference.
7. For guidance and compliance.

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
20-63312

DATE: 14 OCT 2020 TIME: 5:13 pm

BY: 


CRISTY C. EPE
Schools Division Superintendent 



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Republic of the Philippines
Department of Education

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

MEMORANDUM
DM-PHROD-2020-00324

TO : REGIONAL DIRECTORS
BUREAU AND SERVICE DIRECTORS
ALL OTHERS CONCERNED

FROM : 
JESUS L.R. MATEO
Undersecretary

SUBJECT : *School Effectiveness Toolkit for BE-LCP Implementation in Schools*

DATE : September 25, 2020

Pursuant to the policies issued by DepEd in relation to the learning continuity of learners amid the COVID-19 pandemic, a *School Effectiveness Toolkit (SET)* has been developed by the Bureau of Human Resource and Organizational Development - School Effectiveness Division (BHROD-SED). The SET aims to build confidence, ensure readiness, and facilitate the implementation of the BE-LCP at the school level by highlighting relevant school processes; providing tips and guides in implementing different school activities; and discussing measures in ensuring the health and safety of learners and school personnel.

The SET was developed through the conduct of a series of consultation meetings with selected Central Office representatives and field personnel, including school heads. Salient features of relevant issuances as well as innovative practices from selected SDOs and schools were cited to give schools an idea on how their respective learning continuity plans can be implemented.

Bearing in mind the urgent need of our schools for reference materials on school operations during this pandemic, the SET was designed to be as user-friendly as possible. The school processes were presented in infographics, effective strategies of other schools based on the dry runs conducted were shown as examples, and the roles of different school personnel and stakeholders were mapped out to facilitate the delivery of essential education services at the school level.

All Regional and Schools Division Offices, particularly the School-Based Management Coordinators, are urgently requested to ensure wide dissemination of the SET in schools. The SET can be downloaded at <http://bit.ly/SchoolEffectivenessToolkit2020>.

For queries or concerns, you may contact BHROD-SED through email at bhrod.sed@deped.gov.ph.

For your immediate appropriate action.