



Republic of the Philippines  
**Department of Education**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**  
**No. 509, s. 2020**

October 23, 2020

**SCHOOLS DIVISION OFFICE OF DIGOS CITY COVID-19 CONTACT TRACING SYSTEM**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors (CID&SGOD)  
 All School Heads  
 All Schools Division Office Personnel  
 All Teaching, Teaching-Related and Non-Teaching Personnel  
 All Others Concerned

1. In view of the increasing number of COVID-19 cases in Digos City, this is to inform all Schools Division Office (SDO) personnel, teaching, teaching related and non-teaching personnel that the Schools Division Office will use the **StaySafe.ph** for the COVID-19 contact tracing system starting October 26, 2020.

2. All Schools Division Office personnel, school heads, teaching, teaching-related, non-teaching personnel are obliged to download the StaySafe.ph mobile application in the mobile Play Store. The StaySafe.ph mobile application will be used to scan the QR Code posted in the gate before entering the Schools Division Office. If the SDO personnel has no StaySafe.ph mobile application, personnel needs to fill-in required data in the logbook in the guard house. All outsiders are not allowed entry without the said mobile application.

3. Further, the StaySafe.ph empowers the public in the fight against COVID-19 by enabling people to report their health condition and facilitate the Government in contact tracing. By aggregating all reports, StaySafe.ph enables the Government to immediately respond to peoples' needs and informed and timely decisions to keep Filipinos safe in the midst of this pandemic. StaySafe.ph is a project of the Interagency Task Force (IATF-EID) on Management of Emerging Infectious Diseases and National Task Force (NTF) on COVID-19. The NTF is the Data Controller. Multisys Technologies Corporation as the developer of the website is the Data Processor.

4. For your information and compliance.

Schools Division of Digos City  
 RECORDS SECTION  
**RELEASED**  
 63592  
 DATE: 23 OCT 2020 TIME: 11:49 AM  
 BY: [Signature]

[Signature]

**CRISTY C. EPE**

Schools Division Superintendent

[Signature]



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