

Republic of the Philippines

Department of Education

Region XI

SCHOOLS DIVISION OF DIGOS CITY

Digos City

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

Division Advisory No. <u>064</u> s. 2020 11 November 2020

In response to the Advisory issued on 9 November 2020 of Evelyn R. Fetalvero, CESO IV, Assistant Regional Director, Officer-in-Charge of the Office of the Regional Director, DepEd Region XI Office on the extension of the submission of Reclassification Documents

EXTENSION ON THE SUBMISSION OF RECLASSIFICATION DOCUMENTS

- 1. Pursuant to the DepEd Region XI Advisory dated 9 November 2020 issued by Evelyn R. Fetalvero, CESO IV, Assistant Regional Director, Officer-in-Charge of the Office of the Regional Director, Department of Education Region XI Office, Davao City, it is hereby reiterated that the **DEADLINE** for the submission of Reclassification Documents shall be extended to 20 NOVEMBER 2020.
- 2. School Head are hereby directed to encourage teaching personnel to submit their documents for reclassification pursuant to Department of Budget and Management's Budget Circular No. 2018-3 issued on 30 July 2018 entitled: "Guidelines on the Reclassification of Positions."
- 3. Further, it is directed that the Human Resource Management Unit of this Office shall thoroughly evaluate the required documents submitted from the respective schools before indorsing these documents to the DepEd Regional Office.
- 4. For information and dissemination.

CRISTY C. EPE

Schools Division Superintendent

RECORDS SECTION

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Republic of the Philippines

Bepartment of Education

DAVAO REGION

Office of the Regional Director

DEPED REGION XI ADVISORY NO. Onlo November 09, 2020

This Advisory is issued for the information of All Schools Division Superintendents/ OIC-SDSs

Please be informed that the submission of documents for Reclassification of Positions for FY 2020 to DepEd ROXI is extended until **November 20, 2020**. Schools Division Offices are directed to thoroughly evaluate the required documents submitted from their respective schools.

Immediate dissemination of this Advisory is desired.

EVELYN R. FETALVERO, CESC

Assistant Regional Director Officer-In-Charge

Office of the Regional Director

Enclosed: As Stated.

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Address: F. Torres St., Davao City (8000) **Telephone Nos.**: (082) 291-1665; (082) 221-6147

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