



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**

**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**  
**No. 527, s. 2020**

November 9, 2020

**SCHEDULE FOR THE DISTRIBUTION OF DRRM IEC  
MATERIALS, DISINFECTING MATERIALS, AND SUPPLIES FOR  
SCHOOLS**

To: Chief Education Supervisors (CID&SGOD)  
Public Schools District Supervisors  
All School Heads  
Division DRRM Coordinator  
Health and Nutrition Personnel  
Supply Section Personnel  
School DRRM Coordinators

1. This is to inform the field that the schedule of the distribution of DRRM IEC materials, disinfecting materials, and supplies will be this week **(November 10-12, 2020)**.

Date	Time	District
November 10, 2020	1:30 PM – 4: 30 PM	Mt. Apo
November 11, 2020	8:30 AM – 11: 30 AM	Digos Oriental
November 11, 2020	1:30 PM – 4: 30 PM	Digos Occidental
November 12, 2020	8:30 AM – 11: 30 AM	Digos South
November 12, 2020	1:30 PM – 4: 30 PM	Secondary Schools

2. The Division DRRM coordinator, Health and Nutrition personnel, and supply section personnel will take charge of the distribution. The distribution area will be at the tent near the gate.
3. School Heads or school representatives are required to follow the scheduled date and time.
4. This Office reiterates that School Heads or school representatives shall observe the minimum health protocols at all times that include wearing of face masks, face shields, physical distancing of 1-2 meters, hand washing with soap and water, sanitizing with 70% alcohol, and using of foot bath.



5. Transportation and other allowable expenses shall be charged to local funds subject to the existing accounting and auditing rules and regulations.
6. For your information and compliance.



**CRISTY C. EPE**

Schools Division Superintendent



DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED** 20-64054  
DATE: 09 NOV 2020 TIME: 2:22 pm  
BY: fv

