



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
No. 553, s. 2020

November 20, 2020

VIRTUAL LAUNCHING AND ORIENTATION OF PROJECT TSEK

To: Asst. Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
All Others Concerned

1. In pursuance to OUA MEMO 00-1020-0138 or DepEd Error Watch Initiative dated 12 October 2020, this office informs the virtual launching and orientation of Project TSEK (Track and Sweep Errors Key), a localized version of Error Watch on November 25, 2020 from 8:00 AM to 10:00 AM via Google Meet with the link: <https://meet.google.com/ayi-aagq-xyn>.
2. This activity aims to:
 - a) Officially launch Project TSEK
 - b) Orient the mechanism on how to expedite responses and correction of errors found in self-learning modules, TVBI and RBI episodes, and other distance learning materials.
3. The participants of the event are all elementary and secondary school heads and those listed in attached Enclosure 1 – List of Project TSEK Members.
4. Participants are advised to confirm their attendance and sign up using this link <https://bit.ly/2IZnvJC>.
5. Internet communication allowance of participants shall be charged to School MOOE/Local Funds subject to the usual accounting and auditing rules and regulations.
6. Dissemination of these details is desired to enable an efficient and proactive system of improving the learning materials across modalities.
7. Strict compliance and immediate dissemination of this memorandum are desired.

DepEd Schools Division Office - Digos City
RECORDS SECTION

RELEASED 20-64536

DATE: 23 NOV 2020 TIME: 4:09 pm

BY: 



CRISTY C. EPE
Schools Division Superintendent





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Enclosure 1 – List of Project TSEK Members

Project Chairperson: CID Chief Beverly Daugdaug
 Project BARUG Focal Persons: Joan Niones and Gervasio R. Salinas, Jr.
 Consultants: SDS Cristy C. Epe and ASDS Basilio P. Mana-ay, Jr.

Subgroup	Subgroup Head	Members	School/Office
English	Tito M. Edrina - EPS	Veronica Sasi	Pedro Basalan ES
		Merilyn Galo	Magsaysay CES
		Jeneve Nieves	DiCNHS
		Leah Grace Baquero	DiCNHS
		Leilani Señires	Senior HS
Filipino	Joan Niones – EPS	Mylene Sardido, MT-I	DiCHNS
		Fe Jumalin, MT-I	DiCHNS
		Lolita Enfesta, MT-I	RMCES
		Analyn Manapol, MT-I	DCCES
MTB	Ferna Renira T. Alde - PSDS	Jay Ann Roldan, MT-I	Dawis ES
Mathematics	Jem Boy B. Cabrella – EPS	Jouy Hope A. Silabay, MT-I	DiCHNS
		Wellisa P. Milca, MT-I	DiCHNS
		Eduardo P. Paller, Jr., MT-I	Aplaya ES
		Nesylda D. Alpacion, MT-I	DCCES
Science	Luzminda B. Jasmin – EPS	Precious Joy Villacastin, MT-II	Badiang ES
		Maria Gilda, Lustre, MT-I	Pedro Garcia ES
		Vienna Shiela Jemafe Encarnacion, MT-I	DiCHNS
		Angelun Gultiano, MT-I	DiCHNS
Aral Pan	Gervasio R. Salinas, Jr. - EPS	Gemma Daño, MT-I	Dawis ES
		Jennifer Barsalote, MT-II	Reusora CES
		Elsie Mejares, MT-I	DiCHNS
		Amabilis Franco, MT-I	DiCHNS
ESP	Ronilyn P. Nieves – EPS	Emily V. Igcalin, T-III	RMCES
		Irene T. Cababat, T-II	RMCES
		Melba Canda, MT-II	DiCHNS
		Mildred P. Melendez, MT-I	DiCHNS
EPP/TLE	Vicente Laburada – EPS	Gelacio Ariel Florentino, MT-II	DiCHNS
		Cielito D. Paro, MT-I	DiCHNS
		Janieliza Marajan, MT-I	DiCHNS
MAPEH	Angel V. Bisaga – EPS	Rehuel Fabillar, MT-II	DiCHNS
		Marivic Alboro, MT-I	DiCHNS
		Divina Cobias, MT-I	DiCHNS
		Rodolfo II Osorno, MT-I	RMCES
Kindergarten	Mary Glor D. Tabanao – EPS	Cheyl Marie Chagas	DCCES





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		Mary Antonette	Igpit ES
		Rosemarie Lascuna	RMCES
		Milnie Ipanag	Cogon ES
		Venus Flores	P. Basalan ES
LRMDS	Mary Joy Fortun – EPS	Juvy Comaingking	SDO
		Mylene Robinos	SDO
SGOD	Elizer Mateo – EPS II	Stephen Pascual	SDO





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Enclosure 2 of Division Memo _____, s. 2020

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November 25, 2020

PROGRAMME

Time	Activity	Speaker/Facilitator
7:00 – 8:00	Log-in to given links for Attendance and Orientation Proper	
8:00 – 8:30	Preliminaries	Joan Niones, EdD <i>Education Program Supervisor</i>
	National Anthem Opening Prayer Regional Hymn Digos Hymn Checking of Attendance and Unfreezing	Audio-Visual Presentation
8:30 – 8:40	Opening Remarks	Beverly S. Daugdaug, EdD <i>CID Chief</i>
8:40 – 8:50	Messages	Cristy C. Epe, EdD <i>Schools Division Superintendent</i>
8:50 – 9:00	Topic 1: Rationale and Message	Basilio P. Mana-ay, Jr., EdD <i>Asst. Schools Division Superintendent</i>
9:00 – 9:40	Topic 2: Implementation Mechanism Topic 3: Duties and Responsibilities of Key Persons Involved	Gervasio R. Salinas, Jr., PhD <i>Education Program Supervisor</i>
9:40 – 9:50	Open Forum	
9:50 -10:00	Closing Program	Joan Niones, EdD <i>Education Program Supervisor</i>

Master of the Ceremony

Joan Niones, EdD
Education Program Supervisor

