



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
 No. 584, s. 2020

December 16, 2020

**CID YEAR-END SPIRITUALITY AND MANAGEMENT
 ENHANCEMENT ACTIVITY**

To: CID Chief
 Education Program Supervisors
 Public Schools District Supervisors
 LR Personnel
 ALS EPS II
 CID Administrative VI

1. Guided with this Division's CID Programs on Hulma and Lambo, all CID personnel are informed of the conduct of CID Year-end Spirituality and Management Enhancement Activity on December 22, 2020 in a venue to be announced later.
2. The activity aims to expose participants to team building activities to sustain/enrich/deepen relationship among and between them for a more peaceful office environment, and an enhanced team productivity.
3. Below is the flow of activities:

Time	Activity/Topic	In-Charge/Resource Speaker
December 22, 2020		
11:00 – 12:00	Registration	CID Secretary
12:00 – 1:00	Lunch	Winning Bidder
1:00 – 1:30	Opening Program	TWG
1:30 – 3:00	Session #1 - Grateful Heart: Making Life More Meaningful	Dr. Ida I. Juezan
3:00 – 3:30	PM Snacks	Winning Bidder
3:30 – 5:00	Session #2: Management for the Future	SDS Cristy C. Epe
5:00 – 6:30	Session #3 - Team Building: Enhancing Work Efficiency and Effectiveness	ASDS Basilio P. Mana-ay, Jr. Ed.D
6:30 – 7:30	Dinner	Winning Bidder
7:30 – 9:30	Session #4: Teaming- Up	CID Team
9:30 – 10:00	Evening Snacks	Winning Bidder

4. Travel expenses of participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

Schools Division Office of Digos
 RECORDS SECTION
 65506
 DATE: 17 DEC 2020
 BY: *[Signature]*

[Signature]
CRISTY C. EPE
 Schools Division Superintendent

