CS Form No. 9 Series of 2018

Republic of the Philippines
Department of Education - Division of Digos City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions at the <u>DEPED-Division of Digos City</u> in the CSC website:

Electronic copy to be submitted to the CSC FO must be in MS Excel format

CIVIL SERVICE COMMISION

OAVAO DEL SUR FIELD OFFICE

RECEIVED

ALELIM. CHIONG, RN, MBA
Administrative Officer IVARTIO CONTROL TIME: S.ONOW

Date: January 6, 2020

ANTOINETTO J. CUBILLA

No.	Position Title(Parenthetical Titlle, if applicable)	Plantilla Item No.	Salary/ Job Pay/ Grade		Qualification Standards				Competency (If applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	HEAD TEACHÉR VI (Secondary Grådes)	OSEC-DECSB-HTEACH6-750007-2008	19	46,791.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Head Teacher for 5 years; or Master Teacher for 4 years	LET/PBET/R.A.1080	Ν⁄Α	Digos City NHS
2	MASTER TEAĞHER II (Secondary Gfades)	OSEC-DEC\$B-MTCHR2-750643-1998	19	46,791.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	LET/PBET/R.A.1080	N/A	Digos City NHS
3	MASTER TEACHER II (Secondary Grades)	OSEC-DEC\$B-MTCHR2-750641-1998	19	46,791.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	LET/PBET/R.A.1080	N/A	Digos City NHS

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4	Master Teacher I (Secondary Grades)	OSEC-DECSB-MTCHR1-751796-1998	18	42,159.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None requited	3 years relevant experience	LET/PBET/R.A.1080	N/A	Digos City NHS
5	TEACHER III (Secondary Grades)	OSEC-DEĞSB-TCH3-755987-1998	13	26,754.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None requited	2 years relevant experience	LET/PBET/R.A.1080	N/A	Digos City NHS
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This Office highly encourages all interested and qualified applicants, including persons with diability (PWD), members of indigenous communities, and those with diverese sexual orientation, gender identity and expression (SOGIE), to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 21, 2021**.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
- 2. Performance Ratings in the last rating period (if applicable)
- 3. Photocopy of Cetificate of Eligibility/Rating/License
- 4. Photocopy of the Official Transcript of Records with CAV
- 5. Photocopy of the Certificates of Speakershipd/Trainings/Seminar/Recognition/Awards/Gommendations not used in the latest promotion.
- 6. Certificate of Employment.
- 7. Updated Service Record

Application Letter Address to:

CRISTY C. EPE

Schools Division Superintendent
Office of the Schools Division Superintendent

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their applications to:

ALELI M. CHIONG, RN, MBA Administrative Officer IV-HRMO

Division of Digos City

Roxas comer Lopez Jaena Streets, Barangay Zone II, Digos City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED



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SCHOOLS DIVISION OF DIGOS CITY Deposit its





December 14, 2020

CRISTY C. EPE

Schools Division Superintendent Department of Education Digos City Division

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Below are the vacant position items from Digos City National High School requesting for your approval of its publication.

POSITION	ITEM NO	NAME OF INCUMBENT	OF VACANCY	DATE VACATED
Head Teacher VI	OSEC-DECSB- HTEACH6-750007-2008	Laburada, Renedina	Retired	12/01/2020
Master Teacher II	OSEC-DECSB- MTCHR2-750643-1998	Macatual, Lorna	Retired	12/01/2020
Master Teacher II	OSEC-DECSB- MTCHR2-750641-1998	Jayawon, Beverly	Retired	11/21/2020
Master Teacher I	OSEC-DECSB- MTCHR1-751796-1998	Dela Cruz, Adelfa	Retired	12/01/2020
Teacher III	OSEC-DECSB-TCH3- 755987-1998	Ubando, Crestita	Retired	12/01/2020

Thank you

FRANCIS JUDE D. ALCOMENDRAS, JD. MPA Administrative Officer V

CRISTY C. EPE

Schools Division Superintendent

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MODERN SECTION