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CSC FO must be in MS Excel format

Republic of the Philippines
Department of Education - Division of Digos City
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions at the DEPED-Division of Digos City in the CSC website:

CIVIL SERVICE COMMISSION
DAVAO DEL SUR FIELD OFFICE

RECEIVED

ALELI M. CHONG, RN, MBA
Administrative Officer IV
DATE: 1/6/20 TIME: 5:00 PM

Date: January 6, 2020

ANTONETTE J. CUBILLA
Clerk

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay/ Grade	Monthly Salary	Qualification Standards				Competency (If applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	HEAD TEACHER VI (Secondary Grades)	OSEC-DECSB-HTEACH6-750007-2008	19	46,791.00	Bachelor's degree in Secondary Education; or Bachelor's degree with 18 professional education units with appropriate field of specialization	24 hours of relevant training	Head Teacher for 5 years; or Master Teacher for 4 years	LET/PBET/R.A.1080	N/A	Digos City NHS
2	MASTER TEACHER II (Secondary Grades)	OSEC-DECSB-MTCHR2-750643-1998	19	46,791.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	LET/PBET/R.A.1080	N/A	Digos City NHS
3	MASTER TEACHER II (Secondary Grades)	OSEC-DECSB-MTCHR2-750641-1998	19	46,791.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	LET/PBET/R.A.1080	N/A	Digos City NHS

4	Master Teacher I (Secondary Grades)	OSEC-DECSB-MTCHR1-751796-1998	18	42,159.00	Bachelor of Secondary Education (BSEC) or Bachelor's degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	3 years relevant experience	LET/PBET/R.A.1080	N/A	Digos City NHS
5	TEACHER III (Secondary Grades)	OSEC-DECSB-TCH3-755987-1998	13	26,754.00	Bachelor of Secondary Education (BSEC) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	2 years relevant experience	LET/PBET/R.A.1080	N/A	Digos City NHS
X	X	X	X	X	X	X	X	X	X	

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **January 21, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance Ratings in the last rating period (if applicable)
3. Photocopy of Certificate of Eligibility/Rating/Licence
4. Photocopy of the Official Transcript of Records with CAV
5. Photocopy of the Certificates of Speakership/Trainings/Seminar/Recognition/Awards/Commendations not used in the latest promotion.
6. Certificate of Employment.
7. Updated Service Record

Application Letter Address to:

CRISTY C. EPE

Schools Division Superintendent
Office of the Schools Division Superintendent

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their applications to:

ALELI M. CHIONG, RN, MBA

Administrative Officer IV-HRMO
Division of Digos City

Roxas corner Lopez Jaena Streets, Barangay Zone II, Digos City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED

