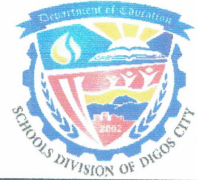




Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City



December 28, 2020

DIVISION MEMORANDUM  
NO. 597 s. 2020

RECALL OF APPROVED FORCED LEAVE

To: SOLLIE B. OLIVER  
Chief, SGOD

1. In the exigency of the service, you are hereby directed to report for work on the scheduled approved forced leave on December 28-29, 2020 due to voluminous work in the Office of the SGOD.
2. In view thereof, the Human Resource Management Officer (HRMO) is directed to reinstate back the said recalled Forced Leave to your accumulated vacation leave credits as the said leaves shall not be deducted from the remaining balance of your vacation leave credits at the end of 2020 calendar year.
3. For compliance.

CRISTY C. EPE  
Schools Division Superintendent

