



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
Digos City



February 23, 2021

DIVISION MEMORANDUM
No. 110, s. 2021

REASSIGNMENT ORDER

To: **MR. JUVY B. SALISE**
Master Teacher I

1. In the exigency of the service, you are hereby **REASSIGNED** as **School Head** from **Matti Elementary School, Mt. Apo District, Binaton, Digos City** to **Necencio A. Isidro Elementary School, Mt. Apo District, Kapatagan, Digos City**.
2. It is understood that, aside from this Order, you shall be given additional assignments/tasks and/or reassigned/deployed within the area of responsibility of the Division of Digos City as the need arises.
3. Please clear yourself of money and property accountabilities from **Matti Elementary School** and turn over the same to the incoming School Head of that school. Further, you are to submit to the Administrative Officer V the clearance and the date of installation for purposes of updating the Human Resource Information System (HRIS).
4. This **Reassignment Order** shall take effect immediately and remains valid until revoked by a subsequent memorandum from the Office of the Schools Division Superintendent.
5. For strict compliance.

CRISTY C. EPE
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
68200

DATE: 02/23/2021 TIME: 4:24

BY: [Signature]

Cc: Concerned PSDS
HRMO V

Conforme: [Signature]

JUVY B. SALISE

02-24-2021

Date