



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**


**DIVISION MEMORANDUM**  
No. 71, s. 2021

**February 8, 2021**

**2021 ONLINE TRAINING NEEDS ASSESSMENT (TNA) SURVEY  
FOR THE SDO PERSONNEL, SCHOOL HEADS INCLUDING  
THE HEAD TEACHERS AND TEACHERS**

To: Division Chiefs  
Public Schools District Supervisors  
Education Program Supervisors  
Section/Unit Heads  
Public School Heads  
DiCNHS Department Heads  
Public School Teachers  
All SDO Personnel  
School HRD Coordinators

1. For the effective and timely delivery of Learning and Development (L&D) Activities, the Division Office thru the Human Resource Development (HRD) Unit shall conduct the 2021 Online Training Needs Assessment (TNA) Survey for the SDO Personnel; School Heads including the Head Teachers, and the Department Heads of the DiCNHs; and the Teaching Personnel.
2. This is to ensure that the L&D interventions initiated by the SDO are able to address directly the development needs of the personnel.
3. Please be guided with the links below:
  - a. For the SDO Personnel: **bit.ly/TNA-SDO-2021**
  - b. For the School Heads including Head Teachers and Department Heads: **bit.ly/TNA-SchoolHeads-2021**
  - c. For the Teachers: **bit.ly/TNA-Teachers-2021**
4. The links are open from February 10, 2021 to February 20, 2021 MN.
5. For information, guidance and compliance.

  
**CRISTY C. EPE**  
Schools Division Superintendent *AS*  
*2/8/21*

