



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

DIVISION MEMORANDUM
No. 76, s. 2021

January 26, 2021

SUBMISSION OF WORK AND FINANCIAL PLAN (WFP) FOR CY 2021

To: **Ronald B. Dedace** - SEPS – HRD
Reyzen O. Monserate - PDO II
Hazel Marie L. Escabillas – Nurse II
Jasmine A. Asarak – Dentist II
Peter Jason C. Senarillos – SEPS – SMN
Cherry Rossette E. Oliva – PSDS
Gervasio R. Salinas Jr. – EPS
Elvie E. Timon – EPS II
Neptune L. Tambilawan – AO V – Budget Officer

1. Relative to the CY 2021 Budget Utilization and in preparation for the downloading of Funds for CY 2021, all Program Holders with Downloaded Funds are required to submit Work and Financial Plan for FY 2021 the basis of the said Work and Financial shall be the amount downloaded for FY 2020. To wit;
 - a. HRTD – Ronald B. Dedace
 - b. DRRM – Reyzen O. Monserate
 - c. School Feeding – Hazel Marie L. Escabillas
Learner Support/Health
 - d. Dental Health Services – Jasmine A. Asarak
 - e. BPLP (Partnerships) – Peter Jason C. Senarillos
 - f. MADRASAH – Cherry Rossette E. Oliva
 - g. IPed PSF – Gervasio R. Salinas Jr.
 - h. ALS – Elvie E. Timon
 - i. Division GASS & INSET – Neptune L. Tambilawan
2. The approved Work and Financial Plan (WFP) shall be submitted to the Division Planning Office on or before February 5, 2021.
3. For your guidance and compliance.


CRISTY C. EPE
Schools Division Superintendent

Encls: As stated
References: As stated
To be indicated in the Perpetual Index under the following subjects:
SGOD PLANNING AND RESEARCH SECTION REPORT SUBMISSION
Airon: Submission of Work and Financial Plan (WFP) for CY 2021
26 January 2021

