



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



February 15, 2021

DIVISION MEMORANDUM

No. 085, s. 2021

VIRTUAL PLANNING CONFERENCE FOR THE CONDUCT OF TRAINING OF TRAINERS OF CI PRACTITIONERS

To: Chiefs of CID and SGOD
 Public Schools District Supervisors
 School Heads of Public Elementary and Secondary Schools
 Regional CI Coach
 Division CI Coaches
 Division CI Team
 Digos City CES CI Team
 San Miguel ES CI Team
 Digos City NHS CI Team
 Don Mariano Marcos ES CI Team
 Rizal CES CI Team

1. This Office, through the Division CI Coaches, will conduct a **Virtual Planning Conference for the Conduct of Training of Trainers of CI Practitioners** on **February 17, 2020**, at **2:00 - 5:00 PM** via **Google Meet** (<https://meet.google.com/jpo-rpym-kwo>).
2. This is for the status updating of project/program implementation by the 6 CI Teams as well as the presentation of future directions by the CI Coaches.
3. Participants of the conference are the Regional/Division CI Coaches, Division CI Team, and CI Teams of Digos City CES, San Miguel ES, Digos City NHS, Don Mariano Marcos ES, and Rizal CES.
4. To facilitate the conduct of the event, the following tasks are designated to the CI teams below:

Task	Team Assigned
Preliminaries (Prayer, National Anthem, Regional Hymn, and Digos City Hymn)	CI Team of Digos City NHS
Program/Event Facilitator	CI Team of Digos City CES
Secretariat (Attendance & CA)	CI Team of San Miguels ES
Minutes	CI Team of Don Mariano Marcos ES

5. Connectivity expenses in participation in this online orientation may be charged against local funds, and other load allowance subject to the provision of Unnumbered Division Memorandum dated March 31, 2020, re: Augmentation/Provision of Load Allowance to Division and School Personnel While on Community Quarantine.
6. For your information and compliance.



CRISTY C. EPE
 Schools Division Superintendent

Encls:
 References: Division Memo No. 381, s. 2019

To be indicated in the Perpetual Index under the following subjects:
 PLANNING CONFERENCE
 CI PROGRAM



xsf: virtual planning conference for the conduct of training of trainers of ci practitioners
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